

## RIPLEY COUNTY 4-H RULES AND REGULATIONS

### **4-H Rules and Regulations**

1. Exhibitor's 4-H classes must be a bona-fide Ripley County 4-H member enrolled in the project in which they exhibit.
2. Members are limited to one exhibit in one section of each project except livestock classes.
3. Where more than one article is required in any exhibit, they will be judged as a unit and not as separate articles or classes. All animals are to be in the possession of and under the care of the 4-H member by the stated ownership deadline for each specie.
4. 4-H county project record sheets for all projects, completely filled out, must be brought to the fair at the same time a project is entered to be initialed. 4-H'ers who have 100% completion with 2 or more projects will receive a T-shirt. Completed county project check-in forms must be brought by 4-H'er to the Extension Office by Thursday during fair to get the T-shirt.
5. Adult 4-H leaders will see that all their respective club check-in forms are turned in at the fair office during the fair.
6. All 4-H exhibits shall meet the requirements of the 4-H Club Division in which the member is enrolled. In the case of a misunderstanding, the current Indiana State Fair Catalog shall be the official guide.
7. All exhibits shall be made or owned by the 4-H club member. However, a partnership agreement is possible in livestock.
8. 4-H animals must be shown by the 4-H member unless 4-H member is ill, then another Ripley County 4-H member may substitute for the owner. The parent should **NEVER** exhibit livestock projects for their child. 4-H Corporation approval is required.
9. No livestock will be permitted on the fairgrounds 30 days prior to the start of the fair.
10. All 22"X28" poster exhibits must be on foam core only and covered with clear plastic and mounted **horizontally**. Exhibitor tags must be in the lower right hand corner. There may be exceptions in photography project.
11. Any poster project that receives a state fair entry must be on foam core and must be horizontal. Check with the extension office for exceptions.
12. **ENTRY DATES:**
  - A. All 4-H Projects (except livestock) will be community judged on Saturday before official Grand Opening from 9:00 a. m. until 12:00 noon
  - B. **Pen Reservations** must be paid & made at the County Extension Office by July 1st. **The charge after July 1<sup>st</sup> will be \$25 per pen.**
  - C. **Arrival Time:** All Animals (except Poultry) must arrive at the fairgrounds Sunday of Fair Grand Opening between 6:00 a.m. and 2:00 p.m. Poultry will arrive Saturday afternoon, the day before Grand Opening.
  - D. **4-H TRACTOR DRIVING CONTEST, POCKET PETS JUDGING and DOG SHOW** will be held prior to Fair. Record books must be completed and presented at the time of each event. **Please read your monthly 4-H newsletter for the dates of these events. These newsletters are emailed to the**

**email address used in 4-H Online and are also posted on the Purdue Extension – Ripley County website at <https://extension.purdue.edu/Ripley>.**

13. **ALL 4-H ENTRIES** will be under the control of the department superintendents. Superintendents will have a table at each entrance to the halls for use in checking 4-H exhibits and be responsible for the displaying of all stationary exhibits after the members have entered the exhibit at the door.

14. **DEPARTMENT SUPERINTENDENTS** will take every precaution possible for the safe keeping of 4-H exhibits. However, the 4-H corporation, extension agents or department superintendents will not be held responsible for any loss or damage that might occur.

15. 4-H Livestock department Superintendents are responsible for securing proper equipment for manure disposal.

16. **GRIEVANCES:** Reference to the Indiana State Fair Book Rules under the Determination of Violations of terms and conditions. The grievance must be presented within 24 hours for all livestock activities, and prior to the official closing of the Ripley County 4-H Fair for all other activities.

17. The project superintendent in consultation with the 4-H Youth Educator and at least one 4-H Corporation member shall be responsible for interpretation of any term or condition, policy, the code of ethics or prohibited activities during the Ripley County 4-H fair.

18. Release of Exhibits – All 4-H projects will be released at 10:00 a.m. on Saturday, the last day of fair.

19. 4-H Department Superintendents are responsible to see that someone from their department is present at time of **animal** project release.

20. Any article or animal may not be released from fairgrounds until approval is granted by the 4-H Corporation.

21. It is the responsibility of the 4-H member or their parents to make State Fair entries immediately after the judging.

\*\*22. All State Fair Exhibits (except foods, flowers and garden) will be due to extension office after project release or no later than 8:00 am on a designated date given during fair. Foods projects, potatoes, flowers, and garden and bee-keeping exhibits will be due to extension office from 7:00 am to 8:00 am on a designated date given during fair. **NO EXCEPTIONS.** Projects can be taken to state fair by 4-H'er. Necessary paperwork must be obtained from the extension office.

23. Oversized 4-H projects and some fragile projects will be responsibility of the 4-H'er to transport to state fair. Necessary paper work can be obtained at the extension office.

24. **ANY 4-H EXHIBITOR STAYING OVERNIGHT MUST BE ACCOMPANIED BY AN ADULT SUPERVISOR.**

25. The Cooperative Extension Office will furnish 4-H exhibit labels. The superintendents will see that labeling is complete at time of entry.

26. To improve the fair, the printed program may be superseded by the decision of the 4-H Corporation Board.

27. Only approved protective headgear by ASTM/SEI F1163 must be worn for all contesting events and Hunt Seat classes. Headgear must be worn anytime while mounted.

28. All 4-H Beef animals are to be free of ringworm and warts county fair.

29. Only standard 4-H Awards approved by 4-H Corporation will be awarded at the Awards Ceremony.
30. Individuals wishing to participate in showmanship and not enrolled in the project will show in Novice Showmanship.
31. 2 hours prior to a show at the Ripley County fair, the 4-H animal exhibitor may receive CLIPPING AND GROOMING ASSISTANCE only from their immediate family which is defined as a father, mother, stepfather, stepmother, legal guardian, brother, sister, grandfather, grandmother, aunt or uncle or from another Ripley County 4-H exhibitor, parent or leader.
32. All county and state projects will only be held at the extension office until October 1<sup>st</sup> following the fair. County Garden, Flowers and Crops projects will be disposed of Saturday, the last day of fair.

### **4-H STANDARDS AND PRACTICE**

1. Tampering, altering, and/or misrepresentation relative to any 4-H exhibit is prohibited.
2. Unnatural and unethical fitting of 4-H animal exhibits which alters the animal tissues are prohibited.
3. All 4-H animal projects must be free of drugs, steroids, and chemical or foreign substance residue as defined by USDA and FDA for sale as human food both the day of show and on day of shipment to market. All 4-H animals must remain within 50' of barns on the day of show.
4. A 4-H exhibitor may not take exception to the decisions of an official in an unprofessional nor public manner, nor may they interfere with or show disrespect to any judge or official.
5. Submission of an entry to the Ripley County Fair expressly binds the 4-H exhibitor to all terms, conditions, rules, and regulations contained in any and all parts of the Ripley County Fair Book and 4-H Livestock Enrollment forms.
6. Animal ownership or lease must be in effect on or before the county/state 4-H enrollment deadline and continuously until after the 4-H show date.
7. All 4-H exhibits at Ripley County fair must be prepared during the current 4-H year.
8. Misconduct at the Ripley County fair by 4-H members will subject them to disciplinary penalties for any one or more of the following:
  - a) Dishonesty by cheating and/or knowingly furnishing false information.
  - b) Alteration or unauthorized use of 4-H records.
  - c) Obstruction or disruption or aiding and encouraging others to engage in such conduct.
  - d) Failure to comply or aiding/encouraging others not to comply.

**100% COMPLETION T-SHIRT PROGRAM** - The following will be required to be awarded a T-shirt at the County Fair.

1. Member must exhibit at Ripley County 4-H Fair. Alternative exhibits may be approved by extension educator in the event of death of an animal or other unusual or unexpected circumstance relating to the normal exhibit associated with the project.
2. Complete 100% of the projects in which they enrolled (Minimum of two projects). Completion per state and county 4-H rules.
3. Projects must be completed no later than the date that the project is to be exhibited.

AREA BUSINESSES SPONSOR THE 100% COMPLETION T- SHIRTS.

**CLUB PAINTED BARREL CONTEST:** Each club can enter one painted barrel showing a 4-H theme during Exhibit Hall Check-In. Barrels will be provided and must be painted and ready to judge at Saturday Check-In. Paint is not provided. Enter barrels outside the Extension Office during Exhibit Hall Project Check-hours on the Saturday before grand opening. Prizes: 1<sup>st</sup>- \$20.00 2<sup>nd</sup>- \$15.00 3<sup>rd</sup>- \$10.00 4<sup>th</sup>- \$10.00 all other participants- \$5.00!!

**CLUB BANNER CONTEST:** The Banner Contest will be held Sunday evening of grand opening. It will take place at the Free Stage after the Ripley County Queen and 4-H King & Queen crowning. Enter banners at the Extension Office during Exhibit Hall Project Check-hours on the Saturday before grand opening. Each 4-H club is asked to make a cloth or felt banner, 2' x 3' (mounted horizontally on a 4' rod or pole). Prizes: 1<sup>st</sup>- \$25.00 2<sup>nd</sup>- \$ 20.00 3<sup>rd</sup>- \$15.00 4<sup>th</sup>- \$10.00 all other participants- \$5.00!!

**CLUB SCRAPBOOKS:** Each Club can enter ONE scrapbook during Exhibit Hall Check-In. Please bring to the Extension Office. Scrapbook prize: 1<sup>st</sup>- \$20.00 2<sup>nd</sup>- \$15.00 3<sup>rd</sup>- \$10.00 all other participants will receive \$5.00!!

#### **REQUIREMENTS FOR SCRAPBOOK**

- A: Community Service Project 10pts
  - B: Five events that club has participated in such as, Share The Fun, Demonstrations, etc. 30 pts
  - C: Newspaper clippings 10 pts
  - D: Current snapshots 15 pts
  - E: Neatness and Eye appeal 20 pts
  - F: Originality 10 pts
  - G: Miscellaneous 5 pts
- POSSIBLE TOTAL 100 PTS.

**GUIDELINES FOR EXHIBIT  
POSTERS, DISPLAY BOARDS, NOTEBOOKS,  
ACTION DEMONSTRATIONS**

**General Rules for Posters**

1. Posters must be made **horizontally** on 22" x 28" poster board. Poster board may be any color.
2. All posters **MUST** be on foam core. You may attach a piece of posterboard onto foam core if you choose but a foam core backing is **REQUIRED**.
3. All posters must be covered with clear plastic. (not saran wrap). This can be purchased at the Extension Office. Shrinkwrap also works well and can be used.
4. An **identification label** with project, level/range, name, grade, club and county must be placed on the front lower right hand corner of poster under plastic covering. These labels will be provided by the Extension Office closer to fair.

**The Extension Office has a limited supply of both foam core and plastic poster sleeves for purchase.**

**General Rules for Notebooks**

1. Any project requiring a notebook should use a heavy cardboard/vinyl covered style binder. The 3-ringed binders work best with page protectors.
2. The first page in your notebook should be a title page including project, division, name, grade, club and county.
3. Your project book should contain information as to what belongs in the binder as well as the particular order of items if needed.

**General Rules for Action Demonstration**

Please see the section on Interactive Demonstrations under Communications in the Exhibit Hall Projects section of this manual. There are two types of action demonstrations: 1. to fulfill part of a project requirement or, 2. the project. Most projects allow you to do an action demo to satisfy exhibit requirements if you choose. Judging for this exhibit portion is done with the judge at Exhibit Hall project check-in. If you are doing Action Demo as a project, you will do your Action Demonstration during the Public Speaking Contest. This contest and judging for Action Demonstration is held during fair.

## BASIC 4-H INFORMATION

### THE MISSION OF 4-H:

The mission of today's 4-H is to help youth and volunteers in their development through experiential educational programs, using the knowledge and educational base of Purdue University and the United States Department of Agriculture. It is accomplished through direct involvement of youth, adults, and the community. 4-H educational programs are designed to empower young people to become independent and participating members of their family and community by creating experiences to build self-confidence, developing inquiring minds, encouraging interpersonal cooperation, developing concern for the community, and teaching decision-making through real life participation.

### 4-H COLORS:

The 4-H colors are green and white. Green symbolizes nature's most common color. Green represents life, springtime, and youth, while white symbolizes purity.

### THE 4-H PLEDGE:

I pledge  
My head to clearer thinking  
My heart to greater loyalty  
My hands to larger service, and  
My health to better living  
For my club, my community,  
My country, and my world.



### MEMBERSHIP:

More than 6.5 million boys and girls are 4-H members throughout the United States. In Indiana, there are over 300,000 boys and girls who are 4-H members. Ripley County currently has a 4-H enrollment of over 500. There are also approximately 100 Mini 4-H members each year.

## **AGE FOR MEMBERSHIP:**

4-H membership is open to all boys and girls in Ripley County who will be in grades K through 12. All young persons in K, first and second grades may participate in the Mini 4-H program. This program allows younger children to participate in non-competitive activities until they reach the traditional 4-H age. The age for traditional 4-H is grades 3 through 12. Youth may participate a maximum of ten years in traditional 4-H.

**Please go to the following link to enroll in 4-H or Mini 4-H:**  
**<https://in.4honline.com>**

Please enroll online between Oct 1<sup>st</sup> thru January 15<sup>th</sup> of each year. If you are trying to enroll outside of these timeframes please contact the Extension Office at 812-689-6511 or email [hughesd@purdue.edu](mailto:hughesd@purdue.edu)

There is no charge for Mini 4-H. There is a \$20 fee to enroll in 4-H. You may pay for this fee upfront with a credit card or a prepaid card. The charge will not be processed until the online enrollment is accepted in our local office. Please check your email within the week to see if there are problems with the enrollment. The enrollment is not considered complete until payment is made. If you choose to send in a check for payment please make the check out to: Purdue Extension Ripley County and send to: 525 W Beech St, Osgood IN 47037. **Please pay within 10 days of doing the online enrollment or the account may be deleted for non-payment.**

Paper Enrollment Forms for both 4-H and Mini 4-H can be picked up in the Extension Office if needed.

## **WHO'S WHO IN 4-H**

### **STATE LEVEL:**

#### **Purdue University**

Purdue is a land grant college that has the responsibility for taking education to the people of the state. The 4-H program is part of that directive in the Youth Development & Agricultural Education Department.

**State 4-H Program** The State 4-H Program Leader has the responsibility for 4-H Leader programming at the State Level.

**State Specialist** State Specialists have responsibility for the 4-H program on a statewide basis. Each one has a specific part of the total 4-H program. They are based at Purdue University and are under the direction of the State 4-H Program Leader.

**Indiana 4-H Foundation** This nonprofit organization works to provide additional resources for the 4-H program. They sponsor scholarships, funding for county and state programs, finance the State 4-H Leaders recognition, trips for outstanding youth to National 4-H Congress, as well as underwrite the cost of many trips taken on the state level. Forms for donation are available at the County Extension Office. They also sponsor the 4-H license plate program. Contact the Extension Office for information about license plates for your vehicles.

## **COUNTY LEVEL:**

**Extension Educators** They are professionals who help to carry out the 4-H program and serve as a source of research-based information. Our county has 2 educators – a Health and Human Science and 4-H/Youth Development Educator, and an Agriculture and 4-H/Youth Development Educator.

**Extension Office** **Ripley County Cooperative Extension Service**  
**525 West Beech Street, Osgood, IN 47037**  
**Phone: 689-6511**

The Extension Educators work at the Extension Office. Office hours are 8 am to 4 pm, Monday through Friday. The Office is closed on all Ripley County observed holidays and daily from 12:00-1:00 for lunch except the month of July. The website address is [www.extension.purdue.edu/Ripley](http://www.extension.purdue.edu/Ripley)

The Office Staff include:

David Osborne - Horticulture & Agriculture; Ag Natural Resources & 4-H/Youth Development

\_\_\_\_\_ - Health & Human Sciences;  
4-H/Youth Development

Donna Hughes - Office Manager

Monica Hansen - Program Assistant



**Extension Board** The Extension Board meets four (4) times a year and oversees all Purdue Extension programming. There are twelve (12) persons on this board. They are elected to three-year terms. The current Extension Board will be listed in the Ripley County Fairbook or you may pick up the listing at the extension office.

**4-H Corporation Board** The 4-H Corporation Board is made up of twenty-one (21) members. Their purpose is to care for the 4-H Fairgrounds and make decisions related to the annual 4-H Fair. 4-H Corporation member terms are three years in length. The current 4-H Corporation Board will be listed in the Ripley County Fairbook or you may pick up the listing at the extension office.

**Mini 4-H member** Any child currently in grade K, 1 or 2 who enrolls in Mini 4-H and brings something to the fair.

**4-H member** Any child currently in grade 3 through grade 12 who fills out an enrollment form and meets the club requirements.

**Club Leader** An adult volunteer who is responsible for the organizational aspects of the club.

**Project Leader** An adult volunteer who is responsible for the training and workshop of a particular project.

**Superintendent** An adult volunteer who is responsible for running a particular show or event at the fair.

**Junior Leader** A 4-H member who is in grade 7 through 12 may enroll in Junior Leaders. This program runs year round. The group has monthly meetings, performs community service projects, and sponsors various events. The Junior Leader meetings are generally the 3rd Monday of each month at the Extension Office. Call the Extension Office at 812-689-6511 if you have questions about this group.

**Parents** Important to the success of the child in 4-H. Parents are ENCOURAGED to attend club meetings as well as county-wide events with their child.

## **CLUB INFORMATION:**

A 4-H Club is a group of members who meet regularly to discuss topics, promote leadership and learning, have fun and perform community service projects. Each club elects officers from the club membership. The officers conduct the business portion of the club meeting.

4-H clubs can meet once or more each month.

4-Hers may belong to any 4-H Club in the county. Residence does not restrict club membership.

4-Hers may change membership to another club if they wish. It is important to notify the Extension Office (689-6511) and the leaders of both clubs (the one you are leaving and the one you are going to).

## **4-H NEWS & UPDATES:**

The Extension Office will put Newsletters and updates on our website monthly for all leaders and members. It is important to read your Newsletter to find out about upcoming meetings, due dates, project workshops and other timely 4-H news!

The Extension Office has a website with information, the handbook, and a calendar. The website address is [www.extension.purdue.edu/Ripley](http://www.extension.purdue.edu/Ripley)

There is a Facebook page listed under "Purdue Extension – Ripley County" and one under "Ripley County 4H Fair".

## **4-H PROJECTS:**

The 4-H project is a learning experience for the 4-H member. 4-H members must take at least one project each year and complete the record sheet for that project. A member exhibits the project at the fair as part of their project completion.

Some projects are divided by grade, others by the number of years in that project. Grade is determined by the grade the member was in at the time of enrollment, or the school year preceding the Fair.

Ripley County has a huge selection of Projects available. To read the requirements of each see the Animal Projects or Exhibit Hall Projects sections of this Manual.

**4-H members may drop projects until May 15th. Any project dropped after May 15th will be considered incomplete. You may add a project at any time. To add or drop a project, call the Extension office at 812-689-6511.**

**Project Labels will be printed right after the May 15<sup>th</sup> deadline.**

### **4-H MANUAL:**

This Manual contains information members and parents need to know about project/ fair exhibits and other pertinent information. This manual is updated every year and available on the website. The 4-H Corporation or 4-H Program revisions may change parts of the manual at any time during the given year.

If questions arise, members or parents may ask the project leader or superintendent about the project and the requirements for that project. All Leader names, phone numbers, and e-mails (if available) are included in this 4-H Manual. The Staff at the Extension Office should also be able to answer your questions. The phone number is 689-6511.

### **4-H PROJECT MANUALS AND RECORD SHEETS:**

Most 4-H projects have manuals that give in-depth information for that project. There is a record sheet for each project. Project manuals and record sheets are available from your leaders and handed out by the Extension office. All record sheets must be signed by 4-H club leaders before the project is exhibited at the fair.

### **MY RECORD OF 4-H ACHIEVEMENT:**

"My Record of 4-H Achievement" forms should be filled out completely each year. These are available from the County Extension office and are included with your Green Record Book. A copy is also included in the Forms section of this Manual. It is important that these be filled out accurately in order to remember what you have done in 4-H and to apply for trips, awards and scholarships throughout your 4-H career. The "My Record of 4-H Achievement" form is to be kept in the front of your Green Record Book, with your project record sheets. Be sure to update your information every year. A "Record of Achievement Form" is available in the Forms

section of the Indiana State Fair project guidelines and resources or from the Extension Office.

**An online Record of Achievement program should be available this year if your family chooses to use it. Please watch your newsletter for details.**

## **PROJECT SELECTION:**

In choosing a project, a member should consult with his or her parents and 4-H leader(s). After considering all the projects available, and the requirements of each, he or she should select one or more based on:

1. Interest, needs, and capabilities
2. Family situation
3. Suitability of the area in which he or she lives.

Members enrolling for the first time will take a minimum of one project. As a member gains knowledge and experience, the size of the project may be increased and additional projects selected. An explanation of each project is included in this 4-H Manual. Members may also ask the project superintendent or leader about the project and the requirements for that project.

Early in their 4-H career, a member needs to consider developing a tentative project plan to guide him or her until they are past 4-H age. Some projects should be continued each year, with increases in the size of the project when possible. Members should also try to enroll in additional projects, which are related to his or her other project work. For example, an electric project member may want to enroll in home environment or woodworking. If possible, an older member should consider expanding project work to develop a complete farm, ranch, business, or home management program. At the end of the member's 4-H career a completion pin will be given if any one project is taken 8-10 years.

The project is the core of the 4-H member's experience. The project is the center of many activities in which members will find satisfaction in expanding his or her project work. The learning experiences one obtains through his or her project could even lead to career/vocation possibilities.

## **FAIR DATES/EVENT DATES:**

**Dates for all events are listed in the monthly newsletter and online calendar. Please refer to those or call the Extension Office at 812-689-6511 for information.** The 4-H Corporation or 4-H Program revisions may change dates in the manual at any time during the given year.

## **FAIR JUDGING:**

Projects exhibited at the 4-H Fair will be judged. The judging method we use is called Community Judging.

Community judging means that your fair exhibits will be judged in your presence, as you check in. Here are some questions that you may be asked during this time:

- ✓ How much time did you spend on this project?
- ✓ Name 3 things that you learned in this project this year.
- ✓ Why did you choose to take this project?
- ✓ Tell me something about this exhibit that you want me to know.
- ✓ What did you like best (or least) about this project?
- ✓ Did you do this exhibit at school or was it in a workshop setting?
- ✓ Did you have any difficulty with this exhibit or do you have any questions that I may be able to answer?

## **ACTIVITIES AND EVENTS:**

Each club will have special activities for their club throughout the year. In addition, there are county-wide events that a 4-Her may participate:

**Completion T-Shirt Design Contest** – Each year a design is chosen for the 100% Project Completion T-shirt. The 4-H member whose design is chosen will win a **monetary award** from the 4-H Corporation. Watch your newsletter for design deadline date.

**Project Workshops** – A variety of workshops in different project areas are offered each year. Be sure to read your newsletter to note what workshops are offered. Any Workshops listed in this Manual are tentative. IF there is a change please use the newsletter date as the correct date.

**Awards Program** – A time of recognition for 4-H members, leaders, and parents. This is held during the fair.

**4-H Camp** – This four day, three night camp takes place each summer and is open to 4-H members in grades 3-12. The 4-H members participate in many outdoor activities as they learn by doing. We camp at Camp Higher Ground, with 4-Hers from Dearborn, Jackson, Jefferson, Decatur, Jennings, Ohio, and Switzerland Counties. 4-Hers in grades 7 and above may apply to be Camp Counselors. Those in grades 9 and above may apply to be Jr. Directors, if they have previously been a Camp Counselor.

**Purdue Workshops** – Purdue holds several workshops and/or learning activities per year at the Purdue campus. These will be called **4-H Academy @ Purdue**.

The diverse workshop offerings cover all three mission areas of Science, Citizenship and Healthy Living. If you have an interest in going to any of these, please contact the Extension Office by March 1<sup>st</sup> of the current year. Many of the workshops can be attended for a very minimal cost to the 4-Her. There is a huge opportunity for learning through these sponsored activities. Please Contact the Extension Office if you have questions. Information will be included in the appropriate month's newsletter; please watch for details.