

## Clay County Purdue Extension Summer Intern Application

### PERSONAL

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number & Street City State Zip Code

Date Available to Start: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Are you over 18 years old? \_\_\_ Yes \_\_\_ No

Are you legally eligible for employment in the United States? \_\_\_ Yes \_\_\_ No  
(If offered employment, you will need to provide documentation to verify eligibility.) \_\_\_\_\_

### EDUCATION

High School  
School: \_\_\_\_\_ City/State \_\_\_\_\_

College  
Year in School (Circle One): Freshman Sophomore Junior Senior  
Major Studying: \_\_\_\_\_  
Minors: \_\_\_\_\_

### RECORD OF CONVICTION

Have you ever been convicted of, pled guilty to, or entered into a pre-trial agreement or similar program with respect to a felony or misdemeanor other than a minor traffic offense?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If you answered yes, please explain: \_\_\_\_\_

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of crime, and rehabilitation will be considered.)

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Clay County

**EXPERIENCE**

4-H Related Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Leadership Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Experiences related to/would be helpful in this position: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT**

Please list any past or present work experience.

Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Position: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ FT \_\_\_\_ PT \_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Position: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ FT \_\_\_\_ PT \_\_\_\_

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*Clay County*

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Position: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_ FT \_\_\_ PT \_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**REFERENCES**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Clay County Purdue Extension to verify their accuracy and to obtain reference information on my work performance. I hereby release Clay County from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment not anything said during the interview process shall be deemed to constitute the terms of an implied employment contract.

I understand that once the application is submitted, if chosen to advance, the next step in the process is an interview with the Clay County Purdue Extension Office Staff. I can expect to hear a response back no later than April 15<sup>th</sup>.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Due April 1, 2022 to:**

**Natalie Korniak**  
**4-H Extension Educator**  
Purdue Extension – Clay County  
6656 N State Rd 59  
Brazil, IN 47834  
812-448-9041 or [korniak@purdue.edu](mailto:korniak@purdue.edu)

\*Completed applications can be brought to the Extension Office or sent in an email