

Date Issued: XX

Critical Infrastructure Designation

Company Name

Essential Employee Name: X

To Whom It May Concern:

The bearer of this letter is an essential worker within the food and agricultural sector and is exempt from any restrictions placed on work or travel during the COVID-19 emergency. This individual is an employee of Company Name.

Company Name is a farmer-owned operation that list operations. Our facilities are currently operating list operating hours.

The operations of Company Name have been designated as essential critical infrastructure within the food and agriculture sector during the COVID-19 response. Employees of critical infrastructure within the food and agriculture sector are essential to continued critical infrastructure viability.

This employee's travel to/from work is authorized under reference to state shelter in place order. This employee's presence at work is essential to the ongoing operations of this Critical Infrastructure Facility.

Therefore, upon direction of the operations management team at Company Name, this employee is continuing their work schedule.

For employment verification, please call the following number: facility phone number

Sincerely,

Signature

Facility Manager Name

Facility Address

Phone

Employee Signature: _____ Date: _____