2020 Bartholomew County Virtual Fair
Frequently Asked Questions

Exhibit Entry Questions

Q. How do I enter my 4-H exhibits?
A. For our virtual fair we are using 2 platforms. Most projects will require photographs and/or documents be uploaded to Fair Entry, http://bartholomew- co-in.fairentry.com. For the projects requiring videos, you will upload those on the Bartholomew County 4-H Digital Showcase https://bcdigitalshowcase.com/upload.

Q. How do I know what is required to be submitted for each project?
A. Please reference the Virtual 4-H Fair Submission Guidelines for a complete list of submission guidelines for each project.

Q. When are exhibits due? When can I upload my exhibits?
A. Both platforms will be live for submission June 15-July 2, 2020. You may enter exhibits at any point during this open window. Both platforms will close July 2nd at 11:59pm.

Q. What documents need to be submitted with my exhibits?
A. Please reference the Virtual 4-H Fair Submission Guidelines for information on required items. You will also find the requirements for each exhibit's download(s) on Fair Entry and the Bartholomew County 4-H Digital Showcase.

Q. Do I need to complete my Green Record Book? When is the deadline?
A. Yes, you will need to complete your Green Record Book with record sheets for the projects you completed this year. These books should be turned into the Extension Office by September 1, 2020.

Q. I need a Record Sheet, Skills Card, etc. Where can I find those documents?
A. For Record Sheets, Skills Cards, or other documents visit the website article titled 4-H Project Record Sheets & Enrollment Forms: https://extension.purdue.edu/bartholomew/article/31288 or the Indiana State 4-H website for more information regarding state projects: https://extension.purdue.edu/4h/Pages/projects.aspx

Q. Will we receive confirmation that we have submitted our entries into Fair Entry and/or the Bartholomew County 4-H Digital Showcase?
A. When submitting entries into the Bartholomew County 4-H Digital Showcase you will receive an automatic response upon entering your exhibits. For entries made in Fair Entry, our staff will send you a confirmation email when your entries have been submitted and accepted. This will not be automatic and may take 24- 48 hours.

Q. Since add/drop has been changed, is it best if projects are dropped by July 2 if you know you are not going to be able to complete the project?
A. Yes! It would be extremely helpful to our office if you drop any projects you are not able to complete in 4hOnline.

Q. Do I need to upload my record sheet when entering my exhibit into Fair Entry or Bartholomew County 4-H Digital Showcase?
A. Unless the Project Submission Guidelines states that the Record Sheet will be required for upload, you do not need to upload a picture of this document.

Technical Questions
Q. I am not sure of the best way to photograph or video my exhibit. Where can I get help?
A. Check out our best practice document at https://extension.purdue.edu/bartholomew/article/37453 or call the office at 812-379-1665 to further discuss ideas.

Q. How should I take pictures/video? Do I need professional equipment?
A. Cell phones, i-Pads and digital cameras are all great ways to photograph and record your exhibits. No need to rent or hire someone to do this for you!

Q. I am having difficulty loading my exhibit to the platform. How do I get help?
A. Refer to our "How to upload" demonstration video which will walk you through step by step how to upload your exhibits. If you are still having trouble please call our office at 812-379-1665 or email one of the following individuals for help allena12@purdue.edu or btutkosm@purdue.edu.

Q. The requirements ask me upload a receipe card, skills sheet, etc. that is multiple pages, how do I do that?
A. For multiple projects items like skills cards, notebooks, recipe cards, etc. will be required for entry. If you have a project that requires a multi-page document or multiple documents to be submitted as one entry, below are options you can

choose from:

- Word Document- Upload all articles in 1 (one) document. It can be multiple pages. Make sure each item is captioned or each page is titled. Example: Recipe Card Front, Recipe Card Back; Genealogy Notebook Page 1…
- PowerPoint- You may create a multi slide PowerPoint presentation for all documents you will need to upload. This does not need to include transitions, speaking, or flashy items. This is simply an additional option to upload all articles in one platform for 1 upload to the website. Make sure to add captions or titles so the judge is aware of what documents they are looking at.
- PDF- In Adobe, you can combine multiple PDF documents to create 1 (one) electronic upload. Again, make sure that pages are titled correctly for the judges.

Q. What needs to be included in my video?
A. Please check out our Livestock Exhibitor Guidelines and Creating Your Digital Showcase Project Uploads documents
https://extension.purdue.edu/bartholomew/article/37453

Q. How long should my videos be?
A. For livestock videos, please reference the Livestock Exhibitor Guidelines https://extension.purdue.edu/bartholomew/article/37453. For other projects requiring videos please reference the Virtual 4-H Fair Submission Guidelines.

Update: A few exceptions have been made to projects. Please see new information below. *Added 6/17/20*

a. **All Projects** – Providing a reference list is not required.
b. **Posters** – Sleeves and hard backing are not required as exhibits will not be displayed and plastic sleeves will cause a glare when photographing.
c. **Fine Arts** – Having exhibits suitable for hanging is not required as exhibits will not be displayed at a fair for public viewing.
d. **Photography Salon Prints** – Photos may be uploaded directly to FairEntry. Mounting on a salon board is optional since the exhibit will not be displayed for public viewing.

Livestock Exhibit Questions

Q. Am I required to complete YQCA? How will that certification be verified?
A. Yes, YQCA is required to participate in the virtual fair. When submitting your livestock entries you will need to download a copy of your YQCA certificate that has not expired.

Q. I show registered animals, how will you know that I have registration papers?
A. When submitting your livestock entries you will need to download a copy of your registration paper for that animal.

Q. Are the species specific limitations on the number of animals an exhibitor may show the same for a virtual fair as an in person fair?
A. Yes, we will be following the guidelines that have been in place regarding the number of livestock an exhibitor may show for each species.

Q. For my livestock species the required exhibit entry requires a video, but I would rather submit a photo. Is this allowed?
A. Please submit your entry in the required format. This will allow the judges to have the ability to compare items in the most similar format.

Q. For my market animals, it is asking me to enter a declared weight. What is that?
A. The declared weight is the best estimated weight of the animal without the use of scales or without the official reading you would typically receive at animal check in. There are multiple resources online to calculate the weight by doing measurements. If you have access to scales you are welcome to use the scales.

Q. Is there a livestock auction?
A. The Fair Board Auction Committee is working to host a virtual livestock auction for our 4-H members who choose to participate. More information on signing up will be forthcoming.

Q. I am enrolled in a livestock project, but have decided I do not want to participate in a virtual fair. Are there other options so I may complete my project this year?
A. Completing a poster is always an option if you are unable to exhibit your livestock for whatever reason. All livestock specific posters should be entered into Fair Entry by July 2nd.

Judging/Digital Showcase Celebration

Q. When and how will we be able to see placings and pictures of other 4-H member's exhibits?

A. We will be celebrating the achievements of our 4-H members as a part of our Bartholomew County 4-H Digital Showcase, July 27th—31st. Pictures of exhibits and placings will be available for viewing on our Showcase Celebration website, https://bcdigitalshowcase.com/

Q. Will there still be awards? How will awards be distributed?

A. We are working with the Bartholomew County Fair Board, Inc. to continue awarding many of our traditional awards. We do not have concrete plans in place for distribution, but will keep you informed when those plans are finalized.

Q. How long will judging take? When will exhibit placings be announced?

A. Judging will occur from July 10th—17th. We will announce all exhibit placings as a part of our Bartholomew County 4-H Digital Showcase Celebration, July 27th—31st.

Q. What is the "Digital Showcase Celebration" and how can I participate?

A. The digital celebration will be our opportunity to celebrate the accomplishments of our 4-H members this year. In addition to pictures and placing of our exhibits, the digital showcase celebration will be comprised of photos of our 4-H members participating in club activities and working on their projects throughout the year. Send your pictures to Beth at btutkosm@purdue.edu by July 2nd.

Mini 4-H and Clover Buds

Q. What about 4-H Mini and Clover Buds?

A. We still want to celebrate our youngest 4-H members! Please email Beth a photograph of your 4-H Mini or Clover Bud with their project by July 2nd. Photos can be sent to btutkosm@purdue.edu.

Q. Do I enter my Mini 4-H member's exhibit in Fair Entry?

A. Families with youth in K-2 who are Mini 4-H members DO NOT need to submit entries to Fair Entry. We ask any young member who is wishing to submit a project, please take a picture with their entry and submit the information to Beth Tutko-Smith at btutkosm@purdue.edu.

General Questions

Q. I normally participate in both Ag Tractor and Lawn & Garden Tractor. What are my options this year?

A. This year all categories- Zero Turn, Lawn & Garden, & Ag Tractor will have the same options for entry. You will only do one project submission even if you do multiple types of tractor disciplines. Please see the Tractor Project Guidelines that were sent out to all members enrolled in the one or all of the above disciplines.

Q. I have seen the Bartholomew County Youth Livestock Expo advertised. Is this a 4-H event?

A. No, Bartholomew County 4-H and Purdue Extension-Bartholomew County are not associated with the Bartholomew County Youth Livestock Expo.