

4-H Youth Development Reporting Diagram

11/23/2016

NOTE: 4-H Youth Development Educators have dual roles - one for Extension and one for the 4-H Organization. To help sort out the reporting associated with these two roles, please refer to this chart.

				REPORTING		
				Digital Measures	4-H Online	Monthly Communique & Annual Summary
<b>Purpose</b>	1) Land Grant University reporting to USDA NIFA 2) Purdue Extension reporting to Purdue University			4-H National Headquarters - reporting - "ES237"		Performance evaluation
<b>Approach</b>	Capture statewide data on a limited list of key actions of Educators for providing education to the public			Capture key, required data to report to the 4-H National Headquarters at USDA NIFA		Capture efforts of individual Educators to: <ol style="list-style-type: none"> <li>1) accomplish goals</li> <li>2) carry out the expectations of the Program Area</li> <li>3) report professional development</li> </ol> CEDs also report on their management role for the county
<b>Focus</b>	Program Area <ol style="list-style-type: none"> <li>1) Youth Development/Education</li> <li>2) Adult volunteer training</li> </ol>			4-H Organization Management <ol style="list-style-type: none"> <li>1) Applications for adult volunteers</li> <li>2) Check references</li> <li>3) Onboarding</li> <li>4) Ongoing communication</li> <li>5) Etc.</li> </ol>		Program Area and 4-H Organization Management
<b>Timing</b>	<ol style="list-style-type: none"> <li>1) Report learning events by 5th business day of the month</li> <li>2) Report impact statements twice a year (by Nov. 1 and May 1)</li> <li>3) Report outcomes from Common Measures with impact statements.</li> </ol>			Renee submits this report annually in September using 4-H Online data		<ol style="list-style-type: none"> <li>1) Monthly Communique due the 5th business day of the month</li> <li>2) Annual Summary due September 1</li> </ol>