

Registration Form for 2025 Holiday Fest

Friday, December 5, 2025
Hours: 9:00 a.m. – 3:00 p.m.

Conference Center at the Hendricks County 4-H Fairgrounds & Conference Complex
1900 E Main Street, Danville IN

We have started planning for the 2025 Hendricks County Extension Homemakers Holiday Fest! Here is some important information you need to know as a potential vendor.

- ✓ We request you do not sell cookies in your space as one of the primary fundraisers for the Homemakers at this event is the Cookie Walk.
- ✓ Booths are 10' wide and 8' deep
- ✓ Spaces available to Hendricks County Extension Homemaker Clubs or individual members of Hendricks County Extension Homemaker Clubs, on a first-come-first-served basis, at a reduced rate of \$20.00 per booth space. The HCEH member must be present in the booth for the discount.
- ✓ Rental fee for non-Hendricks County Extension Homemakers is \$40.00 per booth space.
- ✓ Non-Profit organizations may rent space for \$30.00 per booth space. Proof of non-profit status is required for the discount and must be submitted with the application.
- ✓ If you were a vendor at the 2024 Holiday Fest, you have until September 15, 2025 to reserve your same location (unless changes to the floor plan occur). All applications received after September 15th will be assigned on a first come, first serve basis.
- ✓ Each booth will be furnished with one 8-foot table and one chair. Additional 8' tables will be available for \$10.00 each and must be pre-ordered. You may bring your own additional table, chair, display items as needed. You are expected to stay in your allotted space and not overlap into another vendor space or the aisles.
- ✓ Electricity is very limited and is available strictly on a first come, first served basis.
- ✓ Please remain with your booth intact until 3:00 p.m. Please have your booth space cleared out an hour after close of the show, as space may be needed for another event. Your cooperation will be greatly appreciated.
- ✓ We reserve the right to reduce the number of accepted booths and/or change booth assignments due to unforeseen circumstances.
- ✓ No refunds for cancellations after November 21, 2025.
- ✓ **No booth spaces will be reserved without payment.**
- ✓ All spaces are available on a first-come, first-served basis – with completed contract and payment received before space will be reserved.
- ✓ If you wish to be located next to a specific vendor, we will make every effort to honor your request but cannot guarantee we will be able to accommodate your request. We will also do our best not to place you next to another vendor with the same products.

Have Questions? Contact Lisa Pitts, Purdue Extension- Hendricks County 317-745-9260 or pitts15@purdue.edu

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Business Name: _____

Contact: _____

Street Address: _____

City _____ State _____ Zip _____

Telephone: _____ Email _____

My Booth will be selling _____

_____ If you represent a company (such as Scentsy) that requires only one vendor at an event, please indicate. Priority will be given to first paid registration received.

(fill in the number of spaces you are reserving for the appropriate booth type)

_____ Homemaker Booth(s) @ \$20.00 each = \$ _____

_____ Vendor Space(s) @ \$40.00 each = \$ _____

_____ Non-Profit Space(s) @ \$30.00 Each = \$ _____

_____ I will need an additional 8' table _____ tables @ \$10.00 Each = \$ _____

_____ I exhibited in 2024 and wish to have the same location if possible

_____ I wish to be located next to _____

_____ I need electricity (available on a first-come-first-served basis)

\$ _____ Total Amount enclosed

Please Make Checks Payable To: Hendricks County Extension Homemakers

Mail To: Holiday Fest
c/o Purdue Extension Hendricks County
P.O. Box 7 - Danville IN 46122-0007

OFFICE USE ONLY

Date Received: _____ Amt Paid \$ _____ Payment Method: _____

Space Assigned: _____ Non-Profit Paperwork: _____