



Enrolling in PLACE as a Participant (non-current 4-H Member)

Step 1: Create a 4-H Online Account

1. Go to <http://v2.4honline.com>.
2. Click "Don't have an account?" if you have never enrolled in 4-H before using 4-H Online.

4-H Online
4-H ENROLLMENT AND YOUTH DEVELOPMENT

Email

Password

Sign in

Don't have an account?

Reset password?

3. Select Indiana from the drop-down menu.

4-H Online
4-H ENROLLMENT AND YOUTH DEVELOPMENT

Create Your Account

Select Your State

Select State

4. Choose your county of residence from the drop-down menu.

4-H Online
4-H ENROLLMENT AND YOUTH DEVELOPMENT

Create Your Account

Indiana 4-H Youth Development

Select County *required*

Back Continue

- Complete your family's information.
- Click the Create Account button.



Create Your Account
Indiana 4-H Youth Development

County *required*

Email *required*

Confirm Email *required*

Family Name *required*

Mobile Phone Number *required*

Format: 999-999-9999
Invalid phone format

Password *required*

Password is Required

Confirm Password *required*

- Enter your family's address information.
- Click the Verify button.

NOTE: The verification process may require you to select an appropriate USPS format.

Verify Your Address

Address

Address 2

City

State

Postal Code

Country

- If you create a new account and an existing account is found, click the Confirm button and continue to [Logging in with an Existing 4-H Online Account](#).

Existing Account

An account with this email has already been found, please sign in or recover password

Adding a New Member to the Family

- Enter the member's information.
- Click the Next button.

NOTE: fields marked with a red asterisk (*) are required fields and must be completed.

4-H Online Clover Family

Member List

Profile
Emails
Credit Cards
Invoices

Add Member

1 Profile 2 About You 3 Select Participation

First Name *

Middle Name

Last Name *

Preferred Name

Birth Date *

3. Complete the “About You” form with the requested information.
4. Click the Next button.

5. Select **I will be participating but not as a Club Member**
6. Click the Finish button.

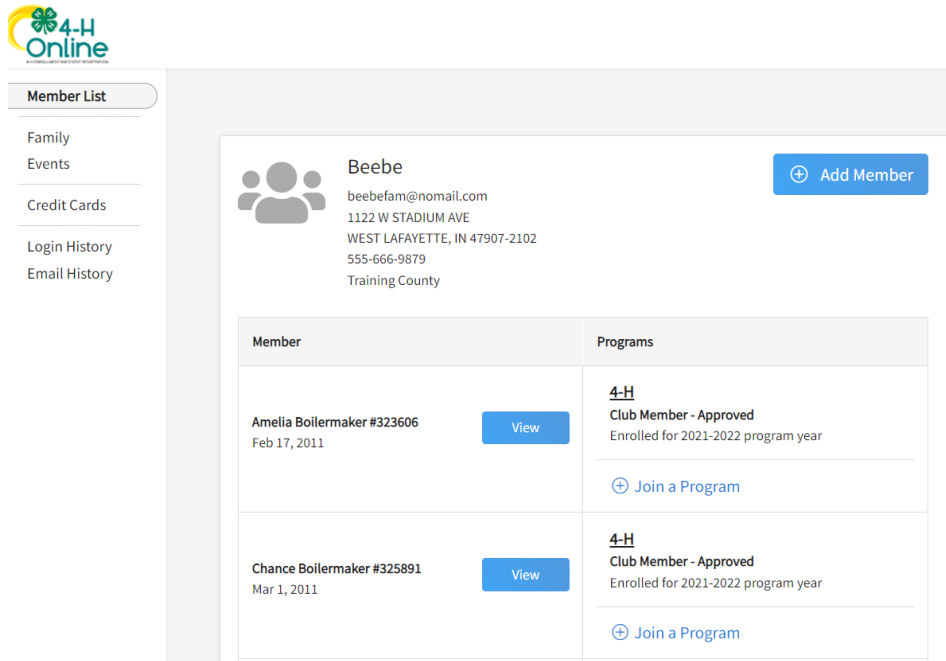
If you have selected that you will be participating, but not as a Club Member or Volunteer, your record is complete. You may register for events that are available to participants. Please see the Event Registration instructions in next step.

If you would like to enroll as a Club Member or Volunteer at any time, click “Enroll Now” from the Member List and continue to Youth and Mini 4-H Member Enrollment or Adult Volunteer Enrollment



Step 2: 4-H Online Event Registration Instructions

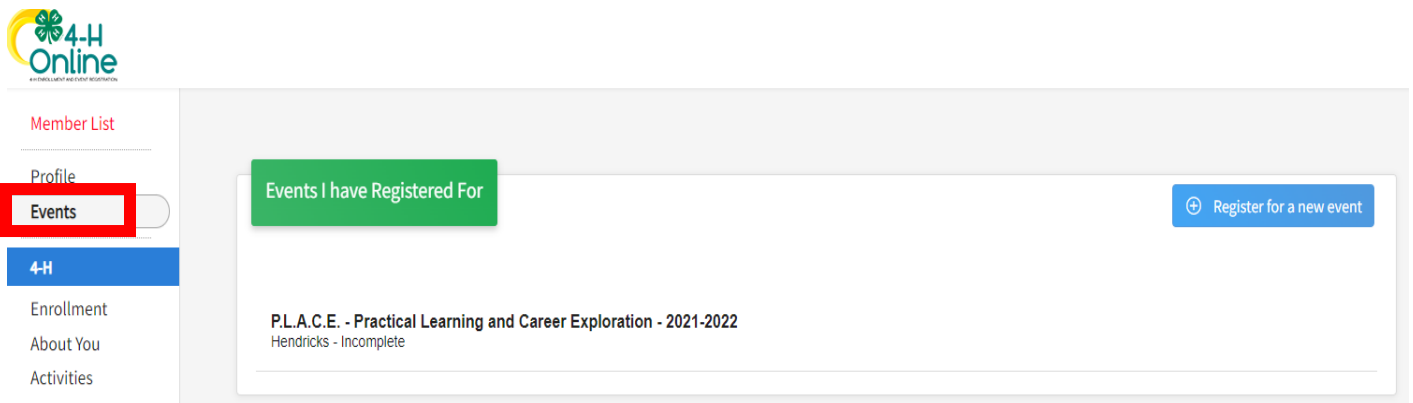
1. Complete the 4-H Online login process to access your family profile and member list. Click “View” by the member you intend to register for an Event that registration has been started by your county office



The screenshot shows the 4-H Online Member List page. On the left is a navigation menu with options: Member List (selected), Family, Events, Credit Cards, Login History, and Email History. The main content area displays the profile for a family named "Beebe". The profile includes contact information: beebefam@nomail.com, 1122 W STADIUM AVE, WEST LAFAYETTE, IN 47907-2102, 555-666-9879, and Training County. There is an "Add Member" button. Below the profile is a table with two columns: "Member" and "Programs".

Member	Programs
Amelia Boilermaker #323606 Feb 17, 2011	4-H Club Member - Approved Enrolled for 2021-2022 program year Join a Program
Chance Boilermaker #325891 Mar 1, 2011	4-H Club Member - Approved Enrolled for 2021-2022 program year Join a Program

2. Select the Events Tab once you are in their profile and find the event. Hit the BLUE “Register for a new event” button.



The screenshot shows the 4-H Online Events page. On the left is a navigation menu with options: Member List, Profile, Events (highlighted with a red box), 4-H, Enrollment, About You, and Activities. The main content area displays the "Events I have Registered For" section. It shows one event: "P.L.A.C.E. - Practical Learning and Career Exploration - 2021-2022" with the status "Hendricks - Incomplete". There is a "Register for a new event" button.


3. Complete any required questions/sessions

Chance Boilermaker

State Summer Events

1 Questions — 2 Health Form — 3 Consents — 4 Payment — 5 Confirm

t-shirt size *required*

Invoice 	
Registration Fee	\$190.00

4. Complete the Health Form (this is required for all summer events)

Chance Boilermaker

State Summer Events

1 Questions — 2 Health Form — 3 Consents — 4 Payment — 5 Confirm

Allergies

List Any Allergies That Are Life Threatening


- Yes
 No

Other Allergies (i.e. dust, pollen, animals)

- Yes
 No

List any food allergies or dietary restrictions

- Yes
 No

Invoice 	
Registration Fee	\$190.00
Total:	\$190.00

5. Complete Consents

Chance Boilermaker

State Summer Events


1 Questions — 2 Health Form — 3 Consents — 4 Payment — 5 Confirm

Behavioral Criteria for 4-H Events and Activities

To 4-H members, volunteers, parents and the public: When attending, participating or acting on behalf of the 4-H program, all persons are expected to conduct themselves in accordance with accepted standards of social behavior, to respect rights of others, and to refrain from any conduct which may be injurious to the 4-H program. The following actions constitute misconduct for which persons may be subject to disciplinary consequences and/or dismissal from the program:

- (a) Dishonesty in connection with any 4-H activity by cheating or knowingly furnishing false information.
- (b) Alteration or unauthorized use of 4-H records.
- (c) Obstruction or disruption of any 4-H activity or aiding and encouraging other persons to engage in such conduct.
- (d) Failure to comply or aiding or encouraging other persons not to comply with specific terms and conditions of a given project, contest, or activity.
- (e) Failure to comply with directions of 4-H officials acting in the proper performance of their duties.
- (f) Inhumane treatment of 4-H animal projects.

There are many opportunities for 4-H members, volunteers, parents and the public to participate in 4-H events and activities. When involved in such experiences, members, volunteers, parents and the public are expected to follow all rules and regulations as outlined by those responsible for the specific program or activity. In all such 4-H activities, the following constitute a violation of behavioral

Invoice 	
Registration Fee	\$190.00
Total:	\$190.00

6. You may now pay by a Credit Card Online or bring a check or cash to the Extension Office.

Judy Jetson
P.L.A.C.E. - Practical Learning and Career Exploration

✔ Questions — Health Form — Consents — **✔ Payment**

Select a Card Add New Card

No Cards

OR

Payment for this invoice will be collected by Hendricks CountyArea.Pay By Check

Invoice
Registration Fee

Total:

Coupon

7. Select Next once payment has been selected. And then Finish

Judy Jetson
P.L.A.C.E. - Practical Learning and Career Exploration

✔ Questions — Health Form — Consents — **4 Payment**

Selected Payment Method

Non-Electronic Payment
Thank you for enrolling in Hendricks County 4-H! If you are paying by check, please make it payable to Purdue CES Fund. You can get it to us by mail (PO Box 7, Danville 46122) or bring to our office at the Fairgrounds (1900 E Main St, Danville). We are excited that you have chosen us for the 2021-2022 4-H year!

Change Payment Method

Invoice
Registration Fee

Total:

Selected Payments:
CHECK
Owed to Hendricks

8. A list of event registrations that have been submitted will appear and your county will accept your registration.

Events I have Registered For + Register for a new event

Testing Event - 2020-2021
Indiana 4-H Youth Development - Approved

State Summer Events - 2021-2022
Indiana 4-H Youth Development - Pending Approval

Chance Boilermaker
State Summer Events

● Questions ● Health Form ● Consents ● Payment ● **5 Confirm**

Summary

Details

Event Name	State Summer Events
Event Start Date	6/20/2022
Event End Date	6/23/2022
Registration Type	4-H Member

Invoice

Registration Fee _____

Total: _____

Selected Payments:

CHECK
Owed to Training _____

Credit Collections:

Back Finish

