



Whitley County Extension Homemakers Association
524 Branch Court, Columbia City IN 46725
260-244-7615 ~ 260-625-3313

Dear Crafters:

The 2024 Holiday Bazaar, sponsored by the Whitley County Extension Homemakers, will be held on November 2, at the 4-H Center in Columbia City.

You are invited to our Bazaar:

- | | |
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| 1) Hours: Friday, November 1
Saturday, November 2 | Set-up: 3:00 – 7:00 p.m.
Set-up: 7:00 a.m. – 9:00 a.m.
Bazaar: 9:00 a.m. - 3:00 p.m. |
| 2) Space Rental:
1 Space - \$30.00 | 2 Spaces - \$60.00 |



- 3) **Each space is 6 ft. wide x 8 ft. long. One table (3' x 8') will be provided per space** at your request. Be courteous to neighboring vendors!! No extra tables ALLOWED! Racks allowed by permission ONLY peer chairwoman!
- 4) There is a **2-space limit per vendor**.
- 5) If you are a Direct Sales Representative – we are not liable for your company policies!!
- 6) Electrical outlets will be limited!
- 7) Reservations will be accepted on a first-come, first-serve basis.
- 8) No order ONLY booths – we prefer having items for purchase the day of the event. You may take orders, if items are not available.
- 9) We will not be responsible for any losses or accidents that may occur. Security will be in the building during bazaar hours only; doors will be locked after hours. Tables left unattended are the responsibility of the exhibitor.
- 10) Once you have your vendor space set-up, please park your vehicle in the west parking lot.
- 11) Food will be available.
- 12) The building is non-smoking.
- 13) Animals are not allowed in the building.
- 14) A registration form and flyer (you can make copies to post) are enclosed.
- 15) **Cancellation policy:** Please contact Janet Hindbaugh, 260-609-6252, by October 28, if unable to attend. If your cancellation is received **a week prior to the event** your money will be refunded.

Please note: you have received this letter due to past participation or interest in the Holiday Bazaar. If you are no longer interested in receiving this material, please either call Jacki at (260) 244-7615, (260) 625-3313 or email: bishop87@purdue.edu.

If you have questions, please call.

Sincerely,

Brittney Schori - Extension Educator
(260) 244-7615 or (260) 625-3313
bpende@purdue.edu

Bazaar Chairwoman
(260) 609-6252
hindbauj@gmail.com

BS,JH:jb

Enclosure: Registration Form & Flyer