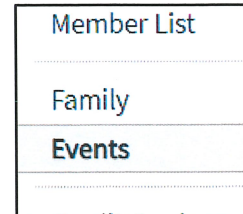


Registering for an Event

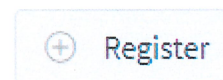
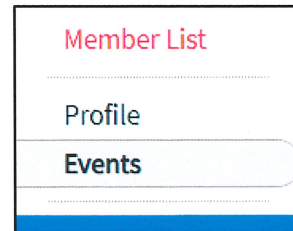
Now that you have created a family member, you can register that person for an event.

Find the Event

1. To see events that someone in your family is eligible to register for:
 - a. From the side menu on your family member list screen, click on **Events**.
 - b. Click on the **Register** button for the event.
 - c. Select the family member registering and then click on **Select**.
 - d. Skip to step 3.



2. To see events that a specific family member is eligible to register for:
 - a. Click on **View** for any member.
 - b. Click on **Events** from the side menu.
 - c. Click on the **Register** button on the right.
 - d. Select the event and click on **Next**.



Register for the Event

3. Select the registration type (there will likely be only one listed) and then click on **Start Registration**.
4. You will see a progress timeline across the top to show where you are in the registration process.



5. Answer the questions on the Questions page and then click on **Next**.

6. If there is a health form required, you will be asked to complete the form during registration. Click on **Next** when done.
7. If there are any consents to be signed they will appear next. Complete each item and then click on **Next**.
8. On the Payment screen, the only option right now is to **Pay By Check**. Click this button and then confirm you are paying by check. Click on the **Next** button.
9. On the Confirm screen, you will see a summary of your registration. Click the **Finish** button to submit the event registration.
10. The event registration has now been submitted. Watch your email for messages as the registration moves along the acceptance process.

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