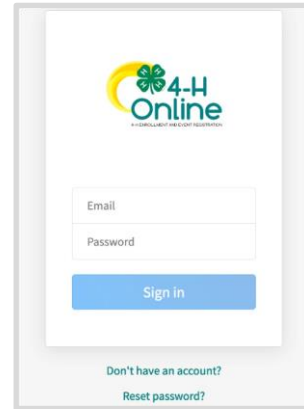


Enrolling in 4-H Online as a NEW Youth Member

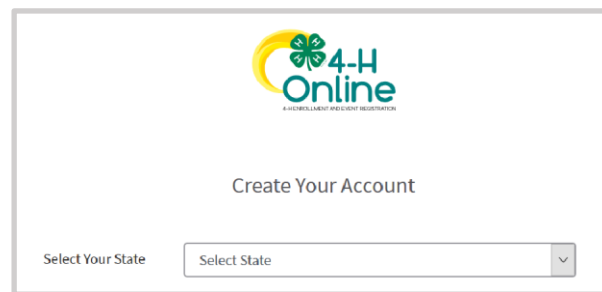
Creating a New 4-H Online Account

1. Go to <http://v2.4honline.com>
2. Click “Don’t have an account?” if you have *never* enrolled in 4H before using 4-H Online

NOTE: If you had an account in 4-H Online 1.0, enter the login information for your existing account and skip to Member Enrollment.

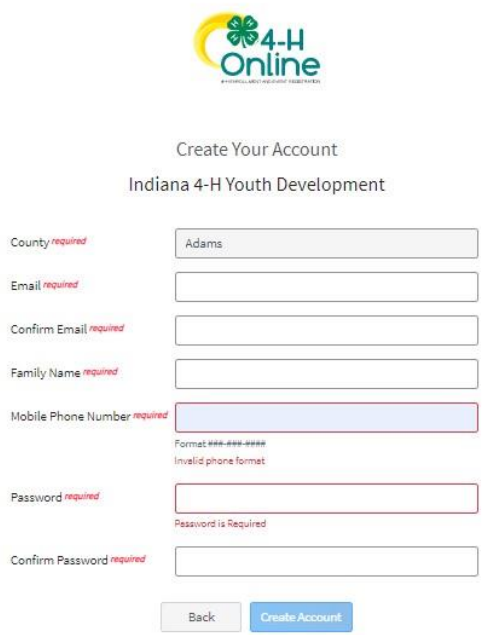
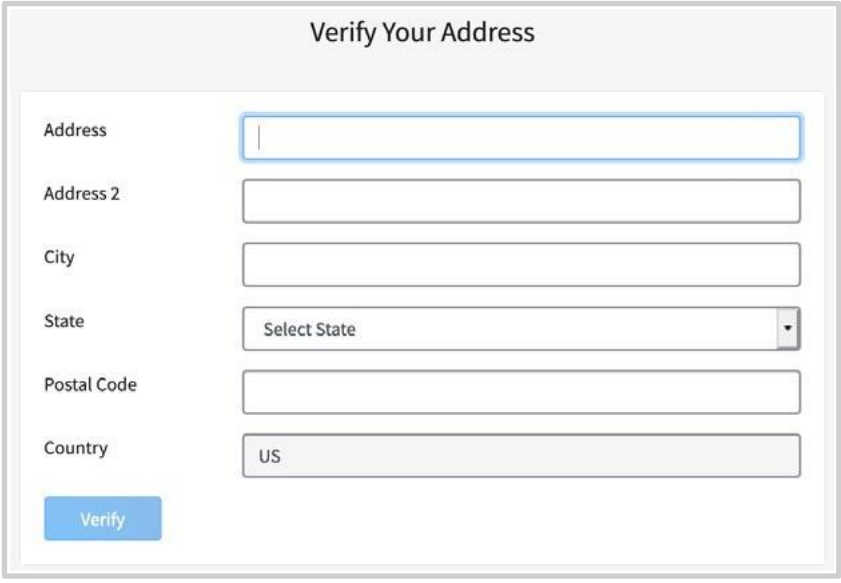
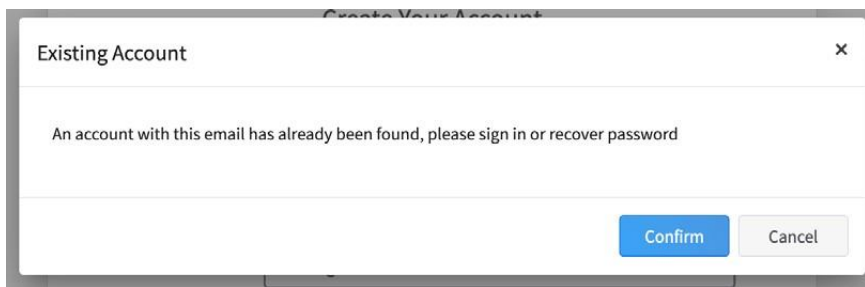


3. Select Indiana from the dropdown menu



4. Choose your county from the drop-down menu (St. Joseph County)



5. Complete the required family information 6. Click the 'Create Account' button	
7. Enter your family's address information 8. Click the Verify button NOTE: The verification process may require you to select an appropriate USPS format	
9. If you create a new account and an existing account is found, click the Confirm button and continue to logging in with an Existing 4-H Online Account	

Adding a New Member to the Family

1. Enter the member's information

2. Click the 'Next' button

NOTE: Fields marked with a red asterisk (*) are required fields and must be completed to proceed to the next step

The screenshot shows the 'Add Member' form in the 4-H Online system. The 'Profile' step is active, showing input fields for First Name, Middle Name, Last Name, Preferred Name, and Birth Date. A 'Next' button is located at the bottom right of the form.

3. Complete the "About You" form with the requested information

4. Click the 'Next' button

Note: Grade refers to the child's current school grade as of January 1 of the 4-H Year. The program year begins on October 1, 2025. When selecting a grade, choose the grade the member will be enrolled in as of January 1, 2026.

The screenshot shows the 'Add Member' form in the 4-H Online system. The 'About You' step is active, showing input fields for Birth Gender, Identifying Gender, Grade, Demographics, and Residence. A 'Next' button is located at the bottom right of the form.

5. Select your method of participation

6. Click the 'Finish' button

7. Continue to **Youth and Mini 4-H Member Enrollment** section.

The screenshot shows the 'Add Member' form in the 4-H Online system. The 'Select Participation' step is active, showing a dropdown menu for 'How would you like to participate?'. A 'Finish' button is located at the bottom right of the form.

Youth and Mini Member Enrollment

1. Click the 'Select Clubs' button

Member List
Profile
Events
4-H
Enrollment

Amelia Boilemaker
2020-2021 Enrollment

1 Clubs 2 Projects 3 Questions 4 Health Form 5 Consents 6 Payment 7 Confirm

Clubs

NEW Youth Members: Each 4-H youth member must enroll in at least one 4-H Club. Contact your county Purdue Extension Office if you need assistance in selecting a club or to find out a club's meeting location. Select the Club Name from the drop-down menu and click Add Club. If you need to enroll in an additional club(s) select the name of the next club and click Add Club. When finished click the Continue button.

Adult 4-H Club Leaders: 4-H Club Volunteers must enroll in the club for which you have assigned volunteer responsibilities. Select the name of your 4-H Club from the drop-down menu. Select your Volunteer Type for this club and click Add Club. If you have volunteer responsibilities for an additional club(s) select the name of the next club and click Add Club. When finished click the Continue button.

Adult 4-H Project Leaders: 4-H Project Leaders must select your County's 4-H Adult Project Leaders as their club from the drop-down menu. Select 4-H Club Leader as the Volunteer Type and click Add Club. When finished, click the Continue button.

If your 4-H Adult Volunteer responsibilities are not associated with a 4-H Club or Project, click the Continue button.

Fees

Indiana 4-H Youth Development - Club Member Program Fee	\$15.00
Total:	\$15.00

Select Clubs

2. Select the County in which your Club is located
3. Click 'Add' next to the Club you would like to join
4. Repeat steps 2-3 to add all of the Clubs in which you would like to participate

Tip: Click the trash can icon to remove a Club from the list

Note: If you do not know what club to elect at this time, choose **Contact Me to Learn About Clubs** and someone from your county will contact you to choose a club

Add Clubs

County *required*

Adams

Adams County 4-H Adams Central Mini 4-H	Add
Adams County 4-H Adult Project Leaders	Add
Adams County 4-H Archery Club	Add
Adams County 4-H BB Gun	Add
Adams County 4-H Blue Creek Sodbusters	Add

5. If you have enrolled in more than one club, be sure the Primary club is marked correctly. If not, click the 'Change to Primary' button to mark a different Club as your Primary Club

6. Once all of your Clubs are added, click 'Next' at the bottom of the screen

7. Click 'Select Projects'

8. Select the Club with which you want your project to be associated

9. Click the 'Add' button next to the project you want to add to the member's enrollment

10. Repeat steps 8-9 for each project in which you would like to participate

11. Click the trash can icon to remove any projects
12. Click the 'Next' button once all the member's projects have been added

13. Click "Show Questions"
14. Complete the enrollment questions. Some of the questions will be completed for you based on what you entered when you created your record.

NOTE: Any questions with a red asterisk (*) are required. Questions may vary by Institution

15. Complete the Health form fields and Consents
16. Click the 'next' button at the bottom of the screen when you are done

17. Complete the Consents

18. Click the 'Next' button at the bottom of the page when you are finished

Fees	
Texas A&M AgriLife Extension - Youth Enrollment Fee	\$1.00
Total:	\$1.00

If no fees are due, click the 'Next button' and skip to step 22

19. If applicable, review the fees for the member and choose a payment method*

*If you are choosing to pay with credit card, you will need to 'Add New Card'.

Note: This will redirect you to a new site. This site is not mobile friendly so you will need to be on a computer for this step using either Mozilla Firefox, Google Chrome, or Safari web browsers (**skip to step 21**)

Fees	
Indiana 4-H Youth Development - Club Member Program Fee	\$15.00
Total:	\$15.00

20. If choosing to pay with check to your County Extension Office, select 'Payment for this invoice will be collected at St. Joseph County' (**skip to step 22**)

Please make checks payable to:

Purdue CES Education Fund—St. Joseph County

Fees must be received for enrollment to be approved

21. If you selected to pay with credit card you will be redirected to enter that information. Fill out all the required fields noted with an * and then click Continue. Upon completion you will be returned to 4-H Online.

Please enter your credit card information

* Indicates required information

* Payment method: Credit Card



* Credit Card Type: Select a Credit Card Type

* Account Number:

* Expiration Date: 10 / 2020

* Security Code: [\(View example\)](#)

* Name on Card:

Billing Address

* Street Address 1:

* Street Address 2:

* City: CRAWFORDVILLE

* State: Indiana

* Zip Code:

* Country: United States

* Email:

Day Phone:

Night Phone:

Mobile Phone:

Return Policy Agreement

There are no refunds on the State Program fee.

By clicking Continue, I agree to the above Return Policy

[Cancel this payment transaction](#) [Continue](#)

22. Review the enrollment information

23. Once you have verified that the clubs and projects are listed correctly, click the Submit button.

Congratulations, your enrollment is complete!

If you chose to pay at the Extension office, office location, hours, and contact info are listed below. **These funds must be received before we approve enrollment.**

Amelia's Enrollment

Selected Units

Adams County 4-H Blue Creek Sodbusters, Adams - Primary

Selected Projects

Aerospace - Adams County 4-H Blue Creek Sodbusters

[Back](#)

[Submit](#)

Fees

Indiana 4-H Youth Development - Club Member Program Fee	\$15.00
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Adams - Club Member Program Fee	\$5.00
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Total:	\$20.00
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Selected Payments:

CHECK	Owed to Adams	\$20.00
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You will receive an email confirming your enrollment submission. Another email will be sent once your County Extension Office has approved it. You can also check the status of your enrollment on the Member List. Please note that any enrollments requiring credit card payment will be processed once approved. If the payment transaction is declined, you will receive a notification via email.

Please direct questions to:

Purdue Extension—St. Joseph County
125 S. Lafayette Blvd, 2nd Floor
South Bend, IN 46601
Monday-Friday | 8:00 AM-4:30 PM
574-235-9605

Please make checks payable to:

Purdue CES Education Fund—St. Joseph County
Fees must be received for enrollment to be approved