



Register for the Montgomery County 4-H Fair:

**Between May 26th and June 26th for ALL (non-animal and animal) exhibits;

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| Go to <u>http://montgomery-countyIN.fairentry.com</u> Recommended browsers: Google Chrome or Mozilla Firefox. Older versions of Internet Explorer may cause unexpected results. Register all entries for each exhibitor in the family before proceeding to the Payment section. Be sure to click "submit" when you have completed your entries. Entries are not final until they have been submitted. | A-H Exhibitor and A-H Staff Sign-In Cococce |
| Select the "Sign in with your 4-H Online" option – the <u>GREEN</u> box | |
| A separate box will pop up where you can enter the login email address and password from 4HOnline. (If you don't remember your password, you will need to select the "I forgot my password" option to get a temporary one emailed to you. If your email address has changed, log in using the old email address and change it in 4-H Online.) | AHONIne Login Google Chrome Autorine Login 2403d40706f7075703d74727565266170696b65793d3537413045 State Logo |
| 4. Click the "Sign in" box. | You are connected to TEXAS1.IIS.B Version 2021.7.30.1907 © 2022 - RegistrationMax LLC |
| 5. This will take you to the Welcome screen, where you will need to select the green box to "Begin Registration." | Friggerig Welcome! Thank you for signing-in with your 4-H Online account. The your convenience, the managers of this fair have already imported some of your 4-H Online records. Use in the intervention of the provided some of your 4-H Online records. Use intervention of your 4-H Online records. |
| SECTION 1 - EXHIBITORS TAB | |
| Choose the register an exhibitor button and click the green "Individual" box. There is no payment necessary during this process. | Exhibitors Entries Payment \$0.00 Do you want to register an Individual? |
| | |





How to Register Exhibits for Fair (4-H Family)

| 7. Choose the dot next to the name of the 4-H'er you would like to register and then click the green "continue" box. Please do not create any exhibitors from scratch, as you will not be able to add exhibits for the projects you are enrolled in. | New Individual Exhibitor Select an Existing person to continue Image: Continue of the select of |
|---|---|
| Answer any required questions and review the exhibitor registration information. Make any necessary corrections (using the edit boxes). | Personal Details Contact Info Address Questions Files Review |
| Remember that any corrections made here DO NOT transfer back to your 4HOnline Account | Please review the exhibitor registration. Continue to Entries O Personal Details Eag |
| If Additional questions are required by your county, complete the questions and then select the green "Continue" box | First Name DJ Email tannerfam@nomail.com Last Name Tanner Home Phone 555555555 Birthdate 305/2007 Cell Phone Gender Cell Phone Carrier |
| 11. When you are taken back to the Exhibitor information page, click the green "Continue to Entries" button | Address Em |
| SECTION 2 - ENTRIES TAB 12. Click the green "Add an Entry" box to the right of the exhibitor's name. | Tanner, DJ 0 Eritives Reserved |
| | |
| 13. Click the green "Select" box next to the Department you would like to enter. Any departments that are not available for entry will be noted as "Not Available" with a short explanation. | County Only Stelect • Livestock Beef Cattle Stelect • Livestock Boer Goats Stelect • Livestock Cat Stelect • Livestock Dairy Cattle Stelect • |





| 14. Click the green "Select" box next to the Division you would like to enter. | Department State Projects | Change | | |
|--|--|----------------|--|--|
| | 110: Aerospace (AE) | Select 🤿 | | |
| | 120: Arts and Crafts, General (CR) | Select 📀 | | |
| | 125: ATV Safety Education (AS) | Select 会 | | |
| | 130: Beekeeping (BK) | Select | | |
| 15. Click the green "Select" box next to the Class you would like to enter. | Starting an Entry | | | |
| **Check the Montgomery County 4-H Info book for | Department State Projects | Change | | |
| exhibition descriptions, requirements and rules** | Division 160: Child Development (CD) | Change | | |
| | Select a Class to continue | | | |
| | 16011: Level A (CD) | Select 🕥 | | |
| | 16021: Level B (CD) 16031: Level C (CD) | Select Select | | |
| 16. Review the selection of the Department, Division and | 16041: Level D (CD) | Select 😔 | | |
| Class. To correct errors in the Department, Division or | | | | |
| Class, click the corresponding blue 'Change' button in case | | | | |
| you mistakenly select an incorrect department, division, or | Exhibitors Entries | Payment | | |
| class. Click the green 'Continue' button to move to the next step. | | | | |
| next step. | Starting an Entry | | | |
| | Department State Projects Division 160: Child Development (CD) | Change | | |
| | Division 160: Child Development (CD) Class 16041: Level D (CD) | Change | | |
| | | Continue 🗲 | | |
| | | | | |
| | | | | |
| | | | | |
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| 17. Select the dot next to the 4-H Club that you belong to and | | (2) | | |
| then select the green "Continue" box. Next, enter in a | Entry #59 Cabbichapter | Details | | |
| description of your exhibit and click Continue— please be specific as this description for non-animal exhibits will be used to | SU552007 - 14 years old H Happi - crace: 9 Entry Details Entry Details | | | |
| distinguish between exhibits, example – don't just type in "photo", type | Briefly describe your entry. (Required) Department State Projects | | | |
| <i>in more description, such as "Butterfly on leaf photo"</i> 18. Answer any Additional Questions required for that entry. | Division 160: Child Development (CD) Class table 16041: Level D (CD) | | | |
| 10. Answer any Additional Questions required for that entry. | Delete this Entry | Continue O | | |
| **Once you are done with the uploads, then click the green | | | | |
| "Continue" box. | | | | |
| | | | | |





| 19. When each class entry is complete, you have 4 choices for what to do next: a. If this exhibitor has more class entries to make, you can Add another Entry b. If all class entries have been completed for one exhibitor, you can Register another Exhibitor in this family. c. If all entries for all exhibitors in the family have been completed, Continue to Payment to finalize and submit your entries. **The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries. | What do you want to do next? For DJ Tanner: Add another Entry Add another Entry Register another Exhibitor Everything looks good! Continue to Payment | | |
|--|---|--|--|
| SECTION 3 – Animal Entries | | | |
| 20. The first two steps of selecting a department and division are similar. Once those elections are made, the exhibitor will be asked to first select a class. | Starting an Entry Department Livestock Beef Cattle Division Helfers Change It Select a Class to continue 101001 : Angus Junior helfer calves (AN) Select I 101002 : Angus Winter helfer calves (AN) Select I 101003 : Angus Senior helfer calves (AN) Select I 101004 : Angus Late summer yearling helfers (AN) Select I 101005 : Angus Spring yearling helfers (AN) Select I | | |
| 20. To register an animal entry from 4-H Online, you will select the white "add an animal" box during the entry process. 21. A list of those animals that you have previously ID'd in 4- H Online that are eligible for that class are listed. Select the circle next to the animal you would like to enter. Then select the green "Select Animal" box. **To enter a Cat, Dog, or Poultry, please select "Enter a New Animal Record", and complete all applicable fields on the screen. | Image: Cub/Chapter 2 3 4 Cub/Chapter Animals Questions Review Entry Animals There is no animal in this slot Image: Add an animal Continue Image: Contimute Image: Continue Im | | |
| Select the circle next to the animal you would like to enter. Then select the green "Select Animal" box. **To enter a Cat, Dog, or Poultry, please select "Enter a New Animal Record", and complete all applicable fields on the | Continue O Adding an Existing Animal Allowed Animal Types: Beef Commercial & Market Heifers Beef Registered Heifers DJ Tanner | | |





| 22. All of the information about that animal will be pulled over from 4-H Online, so that you can check to make sure that is the correct animal. If you want to switch to a different | Club/Chapter Deta | ilis Animals | 4 5 Questions Files |
|---|---|---|---|
| animal, click on the "remove from entry" box. If it is | Entry Animals | | |
| correct, click the green "Continue" box. | 8 Remove From Entry | Identifier (Tattoo) | 958DJ 4HOnline |
| concet, click the green continue box. | 🖋 Edit Animal Details | Animal Type Birthdate Birth Date | Beef Registered Helfers 1/05/2021 |
| | | Breed Breed | Charolais |
| 23. This then takes you to answer any Additional Questions | | County Raised County Raised | false |
| required for that entry (similar to Step 18). | | DNA Collected DNA Collected and turned into County Extension Office | false |
| | | NAIS Premises ID Premises ID | 00AV9QN |
| | | RFID Number RFID Tag (15-digit 840 RFID tag number) | 8400006259647521 |
| | | Tattoo Tattoo | 958DJ |
| SECTION 4 - PAYMENT TAB | | | Continue O |
| ***The payment section is a formality of the system. No payme your entries. It is best to enter all entries for all exhibitors in your | | | - |
| 26. Review your invoice, in either summary format or detail | | | |
| format. If it looks correct, click the green "Continue" box. | 1 Review | 2 Payment Method | |
| If not, go back to the entries tab and fix what you need to. | INC YIEW | Payment Weblou | Commit |
| | Invoice | | Summary Detail |
| 27. Select the green "Continue box. | Individual Exhibitor: DJ Tann | er | \$0.00 Total: \$0.00 |
| | | | 101011- 40.00 |
| 28. Continue to confirm and submit your entries. | | | Continue O |
| NOTE: Once you hit submit, you cannot edit your entries. | | | |
| 29. Click the Submit button to submit your entries. | | | |
| 30. You will receive a "Thanks!" message. You can choose the | One last step! Agree to the terms below and press submit. | | |
| button to "Visit Dashboard" to see your entry. | After you Submit | | Payment Total |
| , , , | Records will be locked to editing awaiting manager app Your credit card will not be charged until a manager app | | No payment is necessary |
| | If the manager does not approve all the records, the am amount cited here. | | than the |
| You will receive an email from FairEntry after your entry has been submitted. | | | |
| You will also receive an email from FairEntry letting you know if your entry was approved or rejected by the County Extension | | Thanks Thank you for partic | ipating in 2022 Training County Fair. |
| Staff. If part of your entry was rejected, a reason will be listed | Fair<u>Entry</u> | An email confirmation of your | submission has been sent. iny issues with your registration, you will receive another email. |
| and you will be able to log in and fix the problem before | | | |
| submitting that entry again. Please contact the Montgomery | | Visit Dashboard | Sign out |
| County Extension Office if you have any problems with this | | | |
| process at (765)364-6363. | | | |
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