

Lake County 4-H Horse & Pony Committee

November 3, 2022, 6 pm, Extension Office

Call To Order And Pledges

Meeting called to order at 6:10pm

Old business:

- 2022 Horse & Pony Budget . Budget handout was given to all members and with the guidance of our treasurer Jennifer Bisig our and Christina Shyrupt our co-superintendent the committee created a Horse and Pony Budget 2023. Our 2023 budget was sent to County committee for final approval. Julie Jones answered any questions regarding the line item of Achievement Award. The committee called for a motion on the budget, Vicki B made a motion, and it was seconded by Kristin D. Motion carried.
- Setup of new Lake County 4-H Horse & Pony Committee checking account with Centier Bank. The committee in October made a motion to elect a treasurer and create a bank account. That motion was passed. Once the budget was approved we then had a discussion about where to open the bank account. The motion as made by Barb D. and seconded by Kristin D to open the bank account with the local Centier bank with the following committee members as signers on the account. The authorized signatures were approved unambiguously, Jennifer Bisig – committee treasurer, Christina Shupryt- co superintendent and Sarah Pancini- co superintendent.
- H&P Bank account protocols. The following information was read into the record as it was sent from the Lake County Committee Board of directors regarding the Horse & Pony treasury: these protocols were motioned by Bard D. and seconded by Kristin D. and approved.
 - 4-H Horse & Pony Committee funds currently held in the County Committee Board of Directors treasury will be transferred by check on or before December 31, 2022.
 - 4-H Horse & Pony Committee bank account information including account number and authorized signers will be provided to the Board of Directors as soon as the account is established.
 - Whenever funds intended for the Horse & Pony program are received, the county treasurer will notify H&P treasurer by email within 10 days. The county treasurer will issue a check to the H&P committee for the received funds on at least a quarterly basis. In the summer months, a shorter turnaround (June – August : a 5 day turnaround) is appreciated.
 - The H&P Committee will submit a sponsorship form with the payment for awards going through the county awards committee (e.g. the H&P Memorial Award or any future awards) or any other county activity that the H&P Committee may decide to sponsor.
 - Checks payable to either treasury may be mailed to the Extension Office, left in the committees drop box (lockbox) at the Extension Office, or given directly to the treasurer.
 - The H&P treasurer will provide financial information upon request for purposes of audit, filing taxes, etc. The county treasurer will provide specific instructions (which documents, when due, etc.) to the subcommittee with 60 days' notice.
 - This protocol may be revised with mutual agreement of current treasurers with changes recorded in both committee' minutes.

Next meeting date : Feb 2, 2023

County news: Horse and Pony demo will be at Clark Middle School on March 11, 2023. More details will be available at the next meeting. Horse and Pony project posters are due July 17, 2023.

Adjourn motion to adjourn was made by Jennifer B. and seconded by Vickie B., adjourned at 7:34 pm.

Next meeting date : Feb 2, 2023

Lake County 4-H Horse & Pony Committee
November 9, 2022, 5:30 pm, Extension Office

Call to order at 5:38 pm.

Kristen Donaldson was appointed Secretary for the meeting.

This meeting was called as a continuation of unfinished business from the November 3, 2022 meeting.

Kristen Donaldson resigned as the Horse & Pony County Committee Representative.

Deanne Nagel was nominated as the Horse & Pony County Committee Representative.
Deanne accepted.

Barb Dewell made the motion for Deanne Nagel to complete the term of Horse & Pony County Committee Representative. Jody Brown second the motion.

Deanne Nagel is the Horse & Pony County Committee Representative as of Wednesday, November 9, 2022.

Jennifer Bisig asked for contact information from Kristina S. to set up appointment times to open the new checking account for H&P.

Julie Jones suggested a H&P Directory be made.

The H&P Budget was forwarded to Jody B. and Barb D.

Adjourned motion made by Christi L. and Jody B seconded at 5:53 pm.

The next meeting is scheduled for Feb 2, 2023

Respectively~Kristen Donaldson
11/10/2022

Next meeting date : Feb 2, 2023