4 Steps of the 4-H Enrollment Process

4-H Online
4-H ENROLLMENT AND EVENT REGISTRATION

1. Create 4-H Online Account

First step is to create a profile on *www.V2.4honline.com*
*Returning members will log-in and use 4-H Online to enroll annually. Refer to pages 16 & 17 for 4-H Online instructions.

2. Start attending 4-H Meetings & Join a Club

In 4-H Online, to enroll, you get to choose a 4-H Club. You can now start attending club meetings! You can contact any club leader to find out meeting dates, times, and locations! You can also join more than one club. Refer to the club guide on pg. 21.

3. Get involved/Explore Your Project Interest Areas

There are many ways to be involved in 4-H. From attending club meetings, going to project workshops, becoming a Junior Leader and attending Career Development Events, the possibilities are endless. This will help you determine which projects to exhibit at the 4-H Fair. Keep a look out for opportunities to get involved in 4-H!

4-H GROWS HERE

4. Enter your projects on FairEntry and Exhibit at 4-H Fair

Use the knowledge and skills that you've gained in 4-H to make your culminating projects for the Harrison County 4-H Fair. Your projects will be entered into FairEntry online following guidelines in the handbook and project manuals. See pg. 23 for Harrison County project options and pg. 29 for FairEntry instructions

Have Fun Learning! Whether you are making your 4-H project, to attending a CDE, or caring for animals, there are endless ways to have fun learning in 4-H. Discover skills, passion, and leadership in so many ways.

4-H ONLINE: YOUTH AND MINI MEMBERS

Open Enrollment Begins October 1

The 4-H Program Year starts on October 1st! Enroll to join us for a great program year by going to v2.4HOnline.com. Traditional 4-H Members, Mini 4-H Members, and Adult Volunteers must enroll each year to participate in the program. Start the year off right by getting your enrollment done early. Step by step instructions are included in the newsletter, in your email, on our website at extension.purdue.edu/Harrison, and on our Facebook page.

Enrollment Eligibility/Membership/Residence

Enrollment in Indiana 4-H is open to any youth enrolled in grades 3-12. Grade is defined as the school grade the child is enrolled on January 1 of the 4-H year. A child may enroll in only one 4-H program in Indiana, regardless of their place of residence. In other words, youth are not required to participate in their own county's program and may participate in a different county program provided they have properly enrolled. The only exception to this is if their county of primary 4-H enrollment does not offer a project or statewide activity they want to participate in, then the child can enroll in a second county provided they meet Indiana 4-H policy requirements.

Annual 4-H Enrollment/Re-Enrollment

Enrollment is an annual process attained by completing the appropriate county 4-H enrollment process. 4-H Online enrollment is October 1 through January 15 at v2.4honline.com. After January 15, contact the Extension Office. 4-H enrollment is open to youth in grades 3-12 for a maximum of 10 consecutive years. 4-H members may drop or add projects through 4-H Online, through May 15. There is a $15 4-H program fee (Mini 4-H is free), payable at the time of enrollment.

Adding a New Family Member

Enter the member's information. Click the Next button. Complete the "About You" form with requested information Click the Next button. Select your method of participation Click the Finish button. If you have selected that you will be participating as New or Returning Club Member, continue to Youth and Mini 4-H Member Enrollment. If you are participating as an Adult Volunteer, continue to the Adult Volunteer Enrollment instructions.

Logging in to an Existing Account

Go to v2.4HOnline.com Enter your email address and password. Click Sign-In Continue to Youth and Mini 4-H Member Enrollment to re-enroll youth members, to Adult Enrollment to re-enroll adult members or to Adding New Members to add new Family Members. If you have forgotten your password, click "Reset Password?" to receive an email with a link to set a new password.

What's the Difference Between Fair Entry and 4-H Online?

4-H Online is the program enrollment website. This is where you register for the 4-H program year as well as the projects, project animals, and events you will be participating in throughout the year. Fair Entry is the fair entry database. This is where you submit the projects or animals you specifically intend to exhibit or show at the county fair. Fair Entry does not open until later in the year, and you must have your projects registered on 4-H Online before submitting them on the Fair Entry database.

How can Families Help?

- The 4-H program encourages parents, grandparents, guardians, and family members to help the 4-Her with his/her projects. Here are some suggestions:
- Help youth select projects that relate to their interest/hobbies.
- Attend club meetings with your child.
- Give encouragement and supervision, but allow the 4-Her to do their own work.
- Help youth develop a record keeping system for their project work. (This may mean finding a special place for records and 4-H materials in the home and reviewing that information periodically with them.)
- Read the 4-H Newsletter/4-H emails and help them stay on top of dates, deadlines, rules, etc
- Be willing to help whenever possible for the club as extra adult hands, hostess, driver, chaperone, etc. as the need arises.
- Be positive. Praise them when they succeed & be there to help when they struggle. Let them learn!
- Seek help from Extension Staff, Club Leaders, fellow 4-Hers, as well as people with specific expertise in project areas.
- HAVE FUN!

Did You Know?

In most 4-H projects, 4-H members are divided by their level, which is usually based on their grade level. Divisions include:

Minis: Grades K-2
Juniors: Grades 3-5
Intermediate: Grades 6-8
Senior: Grades 9-12

A few projects like Foods, Sewing, and Tractor have more levels

4-H ONLINE: STEP BY STEP ENROLLMENT GUIDE

Creating A New Account:

1. Go to **v2.4HOnline.com**.
2. Click "Don't have an account?" if you have never enrolled in 4-H before using 4-H Online.
3. Select Indiana from the drop-down menu.
4. Choose your county from the drop-down menu.
5. Complete your family's information.
6. Click the Create Account button.
7. Enter your family's address information.
8. Click the Verify button.
9. If you create a new account and an existing account is found, click the Confirm button and continue to Logging in with an existing 4-H Online account.

If you are returning to 4-H, your member record will be listed on the Family Member List. Click "Enroll Now" under 4-H. If you are a new member and your name is not yet listed, click "Add Member" and follow the steps for "Adding a New Family Member," then continue to Step 1 below.

1. Select the member's Grade and click Next.
2. Select to Confirm that you would like to enroll as a Club Member.
3. Click the Select Clubs button.
4. Select the County in which your Club is located.
5. Click Add next to the Club you would like to join.
6. Repeat steps 1-3 to add all of the Clubs in which you would like to participate.
7. If you have enrolled in more than one club, be sure the Primary club is marked correctly. If not, click the Change to Primary button to mark a different Club as your Primary Club.
8. Click the trash can icon to remove a Club from the list.
9. Once all of your Clubs are added, click Next at the bottom of the screen.
10. Click Select Projects.
11. Select the Club with which you want your project to be associated.
12. Click the Add button next to the project you want to add to the member's enrollment.
13. Repeat steps 10-12 for each project in which you would like to participate.
14. Click the trash can icon to remove any projects.
15. Click the Next button once all the member's projects have been added.
16. Click "Show Questions"
17. Complete the enrollment questions. Some of the questions will be completed for you based on what you entered when you created your record.
18. Complete the Health form fields and Consents.
19. Click the Next button at the bottom of the screen when you are done.
20. Complete the Consents
21. Click the Next button at the bottom of the page when you are finished.
22. If applicable, review the fees for the member.
    a. **For the 2024-2025 4-H year, the 4-H Council has generously decided to cover the enrollment fees for all youth. Be sure to click the "Pay By Check" option in the Payment step to allow enrollment fees to be covered.**
23. Review the enrollment information.
24. Once you have verified that the clubs and projects are listed correctly, click the Submit button.

You will receive an email to let you know your enrollment has been submitted. You will receive another email when your County Extension office has approved your enrollment. You may view the enrollment status on the Member List. Any enrollments that have fees to be paid by credit card will process when the County Extension Office approves the enrollment. Should the transaction be declined, you will receive an email notification. It will include a link to login so that you may add another card or change your payment method.