Register all 4-H projects/events for the Hamilton County 4-H Fair by July 11, 2023

INDIANA

2016 Training Fair

Registration is currently Open Registration dates: 3/10/2015 - 6/30/2016

- Purdue EXTENSION ome to the 2016 Indiana Training County Fairl This is just a test, and all ana 4-H members should create their 4-H Exhibit Entries in their respectiv purty Fair. Contact your local Purdue Extension Office for details! Exhibitor and Staff sign-in 4H®nline Sign in with 4HOnline 2. Select your "Sign in with your 4-H Online account options - the GREEN box 3. A separate box will pop up where you can enter the PURDUE login email address and password from 4HOnline. A I have a profile (If you don't remember your password, you will need I forgot my pa to select the "I forgot my password" option to get a temporary one emailed to you. If your email address • Role: Family has changed, log in using the old email address and change it in 4HOnline.) Login 4. Click the "Login" box. 5. This will take you to the Welcome screen, where Welcome! INDIANA 4-H you will need to select the green box to "Begin Thank you for signing-in with your 4HOnline account. Registration" PURDUE EXTENSION For your convenience, the managers of this fair have already imported some of your 4HOnline records. 4H@nline We noticed you haven't yet registered for the fair. **SECTION 1 - EXHIBITORS TAB**
- 6. Choose if you would like to register an individual or a team and click that green box

1. Go to http://hamiltoncountyin.fairentry.com





 Choose the dot next to the name of the 4-H'er you would like to register and then click the green "continue" box.

Please do not create any exhibitors from scratch, as you will not be able to add exhibits for the projects you are enrolled in.

- 8. Answer any required questions and review the exhibitor registration information.
- Make any necessary corrections (using the edit boxes). Remember that any corrections made here DO NOT transfer back to your 4HOnline Account
- If Additional questions are required by your county, complete the questions and then select the green "Continue" box
- 11. When you are taken back to the Exhibitor information page, click the green "Continue to Entries" button

SECTION 2 - ENTRIES TAB

- 12. Click the green "Add an Entry" box to the right of the exhibitor's name
- 13. Click the green "Select" box next to the Department you would like to enter





14. Click the green "Select" box next to the Division you would like to enter

- 15. Click the green "Select" box next to the Class you would like to enter
- 16. Review the selection of the Department, Division and Class. To correct errors in the Department, Division or Class, click the corresponding 'Change' button. Click the green 'Continue' button to move to the next step.
- 17. Select the dot next to the 4-H Club that you belong to and then select the green "Continue" box



18. If required, enter in a description of your exhibit and click Continue— please be specific as this description for non-animal exhibits will be used to distinguish between exhibits, example – don't just type in "photo", type in more description, such as "Butterfly on leaf photo"

Entry #1		· · · · · · · · · · · · · · · · · · ·	2	3	4
	Stark, Ginny 5/05/2007 - 8 years old	Clubicnapter	Description	Questions	Review
	#2 4HOnline Training •	Entry Description			
Achievers		Briefly describe your entry.	Required)		
Department	Exhibit Hall (State Projects)	Indiana Bicentennial Celebratio	n Cake, single layer		
Division	620: Cake Decorating				h
Class	62011: Grade 3-5, Beginner (CK)				Continue 🧿

- 19. Answer any Additional Questions required for that entry and then click the green "Continue" box.
- 20. Decide if you would like to:
 > Add another Entry
 > Add another Entry in this Division
 > Register another Exhibitor
 > Continue to Payment

and select that appropriate box ***The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries.

21. To register an animal entry from 4HOnline, you will select the white "add an animal" box during the entry process.

What do you want to do next?

F	For Ava Blomeke:				
	Add another Entry				
	Add another E	entry in this Divisior	1		
	Register a	nother Exhibitor			
Continue to Payment					
Club/Chapter	2 Animats	3 Questions	4 Review		
Entry Animals					
There is no ani	mal in this slot		Add an animal		
			Continue O		

22. A smaller box with two options will pop up. Choose the green "Choose an Existing Animal Record" box to enter an animal that was identified in 4HOnline.

To enter a Cat, Dog, Rabbit or Poultry/ Pigeons/Waterfowl animal, please select "Enter a New Animal Record", and complete all applicable fields on the screen.



23. A list of those animals that you have previously ID'd in 4-H Online that are eligible for that class are listed. Select the circle next to the animal you would like to enter. Then select the green "Select Animal" box.

lowed Animal Types: • Horses		
Ginny Stark		
Animal Name: Triton View Info	4H	Online
Animal Name: Spot View Info	486	Online

24. All of the information about that animal will be pulled over from 4-H Online, so that you can check to make sure that is the correct animal. If you want to switch to a different animal, click on the "remove from entry box". If it is correct, click the green "Continue" box. Then you will be taken to the Additional Questions page listed in step #20.

	Stark, Ginny 5/05/2007 • 8 years old (4-H ege) • Grade: 5 22 4HONINE Training • Achievers	oraan orreginar			
		Entry Animals			
		Remove From Entry	Identifier (Animal Name)	Triton	4HOnline
Department	Livestock Horse		Animal Type	Horses	
Division	2550: English	🖋 Edit Animal Details	Animal Name	Triton	
Class	255013 · Saddle seat		Breed	American Quarter Horse	
Clubb	pleasure all ages, all sizes (EN)		If selected Other above, please type the animal's breed		
			Colors And Markings	Brown, white socks	
O Delete this Entry			Sex	Male	
			Birthdate	1/01/2007	
			Check if this animal is under 56 inches tall	false	
			Intend to exhibit this animal at State Fair	true	
			We consent to share this Animal ID information with the Indiana State Fair System	false	
			Owned Or Leased	Owned	
			Owner Name	Tanya Stark	
			Body Condition Score		
					Continue O

SECTION 3 - PAYMENT TAB

***The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries. It is best to enter all entries for all exhibitors in your family before completing the Payment and submission steps.

- 25. Review your invoice, either in summary format or detail format. If it looks correct, click the green "Continue" box. If not, go back to the entries tab and fix what you need to.
- 26. Select the green "Continue box. **There are no fees for 4-H exhibits.

27. Confirm your entries one last time. You can see a summary of exhibitors in your family, or their entries in detail. Make sure all entries for each exhibitor in your family are listed before you submit the entries.

NOTE: Once you hit submit, you cannot edit your entries.



29. Click the Submit button to submit your entries.

30. You will receive a "Thanks!" message. You can choose the button to "Visit Dashboard" to see your entry.



(1)

Review

Review

Invoice

Individual Exhibitor: Byron Stark

Individual Exhibitor: Ginny Stark

Instructions to Pay by Check

There is no cost to enter 4-H exhibits



2

Payment Method

2

Payment Method

3

Confirm

3

Confirm

Summary Detail

Continue 🥑

Continue 🥹

\$0.00

\$0.00 Total: **\$0.00**



You will receive an email from Fair Entry after your entry has been submitted.

You will also receive an email from Fair Entry letting you know if your entry was approved or rejected by the County Extension Staff. If part of your entry was rejected, a reason will be listed and you will be able to log in and fix the problem before submitting that entry again. Please contact the Hamilton County Extension Office if you have any problems with this process at 317-776-0854.