

**COMMERCIAL SPACE RENTAL AGREEMENT
HAMILTON COUNTY 4-H FAIR
JULY 20 – 24, 2023**

No contract accepted after July 14, 2023

NAME OF BUSINESS _____

CONTACT PERSON _____

MAILING ADDRESS OF BUSINESS _____

PHONE NUMBER (Business) _____ (Home) _____

EMAIL _____

Brief description of exhibit or display _____

COMMERCIAL TENT

10 feet wide, 12 feet deep (approximately) = \$200.00 per space _____

Number of spaces to be reserved _____ Location preference (outer row, inner row, etc.) _____

OUTSIDE DISPLAY AREA

Please indicate choice (Commercial Committee will assign locations based on displays.)

Display areas and fees:	Preferred location, if available:
20 feet X 20 feet = \$190.00 _____	_____
20 feet X 30 feet = \$210.00 _____	_____
30 feet X 40 feet = \$235.00 _____	_____
40 feet X 40 feet = \$250.00 _____	_____
40 feet X 50 feet = \$275.00 _____	_____

ELECTRICITY

Each commercial display area will have access to one 110 volt electrical outlet with 500 watts (4.5 amps). Any other voltage and/or higher amps needed above this basic service will require extra wiring by the 4-H Fairgrounds Electrician. The vendor requesting the additional service must pay a charge of \$30.00 for each additional circuit installed. The Commercial Tent Committee will need to know of these extra service requests **by July 7, 2023** in order to forward requests to the electrician. **Any requests received after this date will be assessed a \$15.00 late fee** in addition to the regular charge. Exhibitors will need to furnish their own extension cords (unless it is over 50 ft. to the outlet source.) All receptacles are ground fault protected to comply with national and local electrical codes. All appliances/equipment must have 3-wire grounded cord and may be inspected by the 4-H Fairgrounds Electrician. If any appliance/equipment causes the circuit to be interrupted repeatedly, the vendor will be asked to repair, replace or remove that piece of equipment.

TERMS OF AGREEMENT

- **NO ALCOHOLIC BEVERAGES PERMITTED ON THE HAMILTON COUNTY 4-H FAIRGROUNDS. NO SMOKING PERMITTED IN ANY BUILDINGS.**
- All vendors are responsible for their own set-up, tear-down, and clean-up of all areas used.

- All vendors are responsible for bringing tables, chairs, curtains, extension cords, etc. for their display. **Heavy duty tent stakes are recommended to secure personal tents.**
- **All vendors will clear the 4-H Fairgrounds of all trailers, machinery, equipment, etc. by Sunday, July 30, 2023 or equipment will be towed at owner's expense.**
- The Hamilton County 4-H Council, Inc. reserves the right to assign commercial space to comply with current CDC guidelines.
- No knives, firearms, combustible materials, drug or alcohol products may be sold or displayed at the Hamilton County 4-H Fair.
- No ready-to-consume foods are to be sold in the commercial tent area.
- No spray string, noise makers, or balloons may be used as a part of a display, given away, or sold at the Hamilton County 4-H Fair.
- No personal golf carts allowed on the 4-H grounds.
- No animals will be displayed or sold in the Commercial Tent during the Hamilton County Fair.
- Parking and admission for the Hamilton County 4-H Fair are free. No exhibitor passes will be distributed. **Parking is first come-first served in designated areas only.**
- Commercial exhibitors agree to staff their exhibit during the following recommended hours:

Thursday, July 20	10:00 a.m. – 9:30 p.m.
Friday, July 21	10:00 a.m. – 9:30 p.m.
Saturday, July 22	10:00 a.m. – 9:30 p.m.
Sunday, July 23	12:00 noon – 7:00 p.m.

- Each exhibitor must have a certificate of insurance on file with the **Hamilton County 4-H Council, Inc. and Hamilton County Board of Commissioners.** Vendors will not be permitted to exhibit unless the certificate is on file. **NO EXCEPTIONS.**
- Each exhibitor assumes liability for any loss arising from your activities in the Commercial Tent and/or Outside Display Areas, and will indemnify the Hamilton County 4-H Council, Inc. from any liability for such loss.
- Groups failing to abide by the above rules and guidelines outlined in the “Exhibitors and Interested Persons” letter will forfeit their commercial space during the Hamilton County 4-H Fair.

The Hamilton County 4-H Council is under the legal authority of the Director of Extension at Purdue University.

It is the policy of the Purdue University Cooperative Extension Service that all persons have equal opportunity and access to its educational programs, services, activities, and facilities without regard to race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability or status as a veteran. Purdue University is an Affirmative Action institution. This material may be available in alternative formats.

By making this application, I/we agree to the terms and conditions concerning commercial space.

Signature of person reserving space _____ Date _____

PAYMENT

Please make check payable to: **HAMILTON COUNTY 4-H COUNCIL, INC.**

Return application, rental fee and Certificate of Insurance to:

HAMILTON COUNTY 4-H COUNCIL, INC.
2003 Pleasant Street
Noblesville, Indiana 46060-3697