

## Fair Entry Dates: June 16 -July 3rd, 2025

1. Go to [www.fairentry.com](http://www.fairentry.com)
2. Select “Find Your Fair and in the search box type “Fayette”. Make sure to find and select the **INDIANA** 2024 Fayette County Free Fair and not another state or your login information will not work.

Find Your Fair

Staff Sign-in

2021 Fayette County Free Fair

Registration is currently **Open**

Registration dates: **Open**  
Exceptions may apply [View Details](#)

[View Public Results](#)

Welcome to the 2020 Fayette County Fair

4-H Exhibitor and 4-H Staff Sign-In

**4-H Online**  
Horticulture and 4-H Youth Development

**Sign in with 4HOnline**

3. Select “Sign in with your 4-H Online” – the **GREEN** box
4. A separate box will pop up where you can enter the login email address and password from 4HOnline.

*(If you don't remember your password, you will need to select the “I forgot my password” option to get a temporary one emailed to you. If your email address has changed, log in using the old email address and change it in 4HOnline.)*

**PURDUE EXTENSION**

☒ I have a profile  
☐ I forgot my password

Email:

Password:

Role: **Family**

**Login**

5. Click the “Login” box.
6. This will take you to the Welcome screen, where you will need to select the **green box** to “Begin Registration”.

**INDIANA 4-H**  
**PURDUE EXTENSION**

**Welcome!**

Thank you for signing-in with your 4HOnline account.

For your convenience, the managers of this fair have already imported some of your 4HOnline records.

**4Honline**  
Horticulture and 4-H Youth Development

We noticed you haven't yet registered for the fair.

**Begin Registration**

### SECTION 1 - EXHIBITORS TAB

7. Click the green box that states you would like to register an individual.

**2016 Training Fair**

**Exhibitors** | Entries | Payment

Do you want to register an **Individual**?

**Individual**

8. Choose the dot next to the name of the 4-H'er you would like to register and then click the **green** "continue" box.

Please do not create any exhibitors from scratch, as you will not be able to add exhibits for the projects you are enrolled in. If you need assistance, please call the Purdue Extension Office at 765-825-8502.

9. Answer any required questions and review the exhibitor registration information.
10. Make any necessary corrections (using the edit boxes). *Remember that any corrections made here **DO NOT** transfer back to your 4HOnline Account.*
11. Please complete any additional questions that are required and then select the **green** "Continue" box.
12. When you are taken back to the Exhibitor information page, click **the green** "Continue to Entries" button.

## SECTION 2 - ENTRIES TAB

13. Click the **green** "Add an Entry" box to the right of the exhibitor's name.
14. Click the **green** "Select" box next to the Department you would like to enter

New Individual Exhibitor

Select an Existing person to continue...

<input type="radio"/>		Stark, Byron 5/08/2001 - Age 14
<input type="radio"/>		Stark, Ginny 5/05/2007 - Age 8
<input type="radio"/>		Stark, Kim 5/18/2004 - Age 11
<input type="radio"/>		Stark, Tanya 11/24/2000 - Age 15

- OR -

Exhibitors Entries Payment \$0.00

Stark, Ginny  
5/05/2007 • 8 years old (4-H age) • Grade: 5  
22 4HOnline Training

Personal Details Contact Info Address Questions Review

Please review the exhibitor registration.

Personal Details

First Name	Ginny
Last Name	Stark
Date of Birth	5/05/2007
Gender	Female

Contact Info

Email	Stark@gmail.com
Home Phone	555-555-5555
Cell Phone	
Cell Phone Carrier	

Address

4-Her's Family address

Exhibitors Entries Payment \$0.00

Starting an Entry

Select a Department to continue

Ag Hort (State Projects)	<input type="button" value="Select"/>
Exhibit Hall (State Projects)	<input type="button" value="Select"/>
Exhibit Hall Event (State Projects)	<input type="button" value="Select"/>
Livestock Beef Cattle	<input type="button" value="Select"/>
Livestock Boer Goats	Not Available

This exhibitor may not enter into this Department because:  
Registration is not open (5/15/2016-6/30/2016)

Stark, Ginny  
5/05/2007 • 8 years old (4-H age) • Grade: 5  
22 4HOnline Training • Achievers

Existing entries (0)

15. Click the **green** “Select” box next to the division you would like to enter.

16. Click the **green** “Select” box next to the Class you would like to enter.

17. Review the selection of the Department, Division and Class. To correct errors in the Department, Division or Class, click the corresponding ‘Change’ button. \*Click the **green** ‘Continue’ button to move to the next step.

18. Select the dot next to the 4-H Club that you belong to and then select the **green** “Continue” box.

19. If required, enter in a description of your exhibit and click Continue— *please be specific as this description for non-animal exhibits will be used to distinguish between exhibits, example – don't just type in "photo", type in more description, such as "Butterfly on leaf photo"*

20. Answer any Additional Questions required for that entry and then click **the green** "Continue" box.

21. Decide if you would like to:
- > Add another Entry
  - > Add another Entry in this Division
  - > Register another Exhibitor
  - > Continue to Payment

and select that appropriate box

**\*\*\*The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries. Do not submit until ALL entries AND youth are entered.**

### What do you want to do next?

### SECTION 3 - PAYMENT TAB

**\*\*\*The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries. Enter all entries for all exhibitors in your family before completing the Payment and submission steps.**

22. Review your invoice, either in summary format or detail format. If it looks correct, click the green "Continue" box. If not, go back to the entries tab and fix what you need to.

23. Select the **green** "Continue" box.

**\*\*There are no fees for 4-H exhibits.**

24. Confirm your entries one last time. You can see a summary of exhibitors in your family, or their entries in detail. Make sure all entries for each exhibitor in your family are listed before you submit the entries.

NOTE: **Once you hit submit, you cannot edit your entries. Do not submit until EVERY youth member is entered.**

The screenshot shows a progress bar at the top with three steps: 1. Review (active), 2. Payment Method, and 3. Confirm. Below the progress bar is an 'Invoice' section with a 'Summary' tab selected. The invoice lists two individual exhibitors: Byron Stark and Ginny Stark, each with a cost of \$0.00. The total is \$0.00. At the bottom right is a green 'Continue' button with a right arrow.

25. Click Continue to confirm and submit your entries.

The screenshot shows a progress bar with three steps: 1. Review, 2. Payment Method (active), and 3. Confirm. Below the progress bar is a section titled 'Instructions to Pay by Check'. It states: 'There is no cost to enter 4-H exhibits.' At the bottom right is a green 'Continue' button with a right arrow.

26. Click the Submit button to submit your entries.

The screenshot shows a light blue header with the text 'One last step!' and 'Agree to the terms below and press submit.' Below this are two columns. The left column, titled 'After you Submit', contains a bulleted list: 'Records will be locked to editing awaiting manager approval', 'Your credit card will not be charged until a manager approves the records', and 'If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.' The right column, titled 'Payment Total', shows '\$0.00 By Check'. Below this is a section titled 'Instructions to Pay by Check' with the text 'There is no cost to enter 4-H exhibits.' At the bottom right is a green 'Submit' button.

27. You will receive a “Thanks!” message. You can choose the button to “Visit Dashboard” to see your entry.

The screenshot shows a blue header with the text '2016 Training Fair'. Below the header is a large green and white logo for 'INDIANA 4-H PURDUE EXTENSION'. To the right of the logo is a large 'Thanks!' heading, followed by the text 'Thank you for participating in 2016 Training Fair.' Below this is a small line of text: 'An email confirmation of your submission has been sent. If the fair management finds any issues with your registration, you will receive another email.' At the bottom are two buttons: 'Visit Dashboard' and 'Sign out'.

You will receive an email from Fair Entry after your entry has been submitted.

You will also receive an email from Fair Entry letting you know if your entry was approved or rejected by the County Extension Staff. If part of your entry was rejected, a reason will be listed and you will be able to log in and fix the problem before submitting that entry again.

Please contact the Fayette County Extension Office if you have any problems with this process at 765-825-8502.