

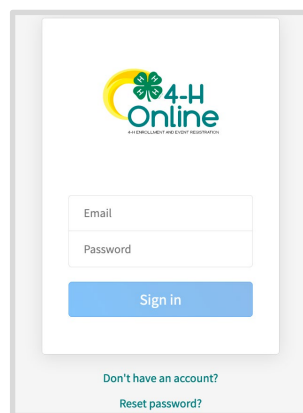


Enrolling in 4-H Online as a NEW Youth Member

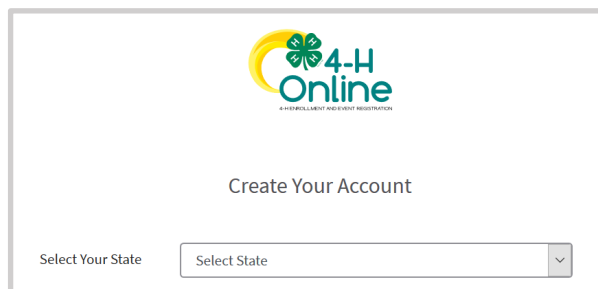
Creating a New 4-H Online Account

1. Go to <http://v2.4honline.com>.
2. Click “Don’t have an account?” if you have never enrolled in 4-H before using 4-H Online.

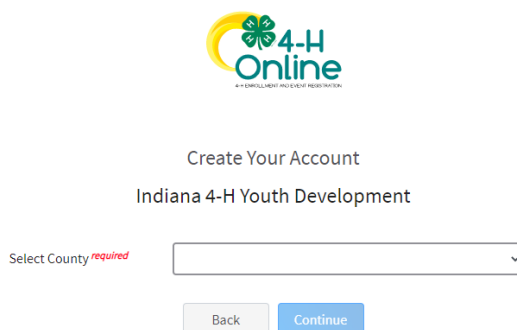
NOTE: If you had an account in 4-H Online 1.0, enter the login information for your existing account and skip to [Member Enrollment](#).


 The image shows the 4-H Online login interface. At the top is the 4-H Online logo. Below it are two input fields labeled 'Email' and 'Password'. A blue 'Sign in' button is positioned below the password field. At the bottom of the form, there are two links: 'Don't have an account?' and 'Reset password?'.

3. Select Indiana from the drop-down menu.


 The image shows the 'Create Your Account' page on the 4-H Online website. The 4-H Online logo is at the top. Below the logo, the text 'Create Your Account' is centered. At the bottom, there is a label 'Select Your State' followed by a drop-down menu that currently displays 'Select State'.

4. Choose your county from the drop-down menu.


 The image shows the 'Create Your Account' page for Indiana 4-H Youth Development. The 4-H Online logo is at the top. Below the logo, the text 'Create Your Account' and 'Indiana 4-H Youth Development' are centered. At the bottom, there is a label 'Select County' followed by the word 'required' in red and a drop-down menu. Below the drop-down menu are two buttons: 'Back' and 'Continue'.

5. Complete your family's information.
6. Click the Create Account button.



Create Your Account
Indiana 4-H Youth Development

County required

Email required

Confirm Email required

Family Name required

Mobile Phone Number required

Format: ###-###-####
Invalid phone format

Password required

Password is Required

Confirm Password required

7. Enter your family's address information.
8. Click the Verify button.

NOTE: The verification process may require you to select an appropriate USPS format.

Verify Your Address

Address

Address 2

City

State

Postal Code

Country

9. If you create a new account and an existing account is found, click the Confirm button and continue to [Logging in with an Existing 4-H Online Account](#).

Existing Account

An account with this email has already been found, please sign in or recover password

Adding a New Member to the Family

1. Enter the member's information.
2. Click the Next button.

NOTE: fields marked with a red asterisk (*) are required fields and must be completed.

4-H Online

Member List

Profile

Emails

Credit Cards

Invoices

Family

Add Member

1 Profile

2 About You

3 Select Participation

First Name *

Middle Name

Last Name *

Preferred Name

Birth Date *

3. Complete the “About You” form with the requested information.
4. Click the Next button.

Add Member

1 Profile 2 **About You** 3 Select Participation

About You

Birth Gender *

Identifying Gender *

Grade *

Demographics

Are you of Hispanic or Latino ethnicity? *

Residence *

5. Select your method of participation.
6. Click the Finish button.

Continue to [Youth and Mini 4-H Member Enrollment](#).

Add Member

1 Profile 2 About You 3 **Select Participation**

How would you like to participate?

I am applying to be a New or Club Member

Back Finish

Youth and Mini Member Enrollment

1. Click the Select Clubs button.



Member List
Profile
Events
4-H
Enrollment



Amelia Boilemaker
2020-2021 Enrollment

1 Clubs 2 Projects 3 Questions 4 Health Form 5 Consents 6 Payment 7 Confirm

Clubs

NEW Youth Members: Each 4-H youth member must enroll in at least one 4-H Club. Contact your county Purdue Extension Office if you need assistance in selecting a club or to find out a club's meeting location. Select the Club Name from the drop-down menu and click Add Club. If you need to enroll in an additional club(s) select the name of the next club and click Add Club. When finished click the Continue button.

Adult 4-H Club Leaders: 4-H Club Volunteers must enroll in the club for which you have assigned volunteer responsibilities. Select the name of your 4-H Club from the drop-down menu. Select your Volunteer Type for this club and click Add Club. If you have volunteer responsibilities for an additional club(s) select the name of the next club and click Add Club. When finished click the Continue button.

Adult 4-H Project Leaders: 4-H Project Leaders must select your County's 4-H Adult Project Leaders' as their club from the drop-down menu. Select 4-H Club Leader as the Volunteer Type and click Add Club. When finished, click the Continue button.

If your 4-H Adult Volunteer responsibilities are not associated with a 4-H Club or Project, click the Continue button.

Select Clubs

Fees

Indiana 4-H Youth Development - Club Member Program Fee	\$15.00
Total:	\$15.00

2. Select the County in which your Club is located.
3. Click Add next to the Club you would like to join.
4. Repeat steps 1-3 to add all of the Clubs in which you would like to participate.
*Note if you do not know what club to elect at this time, choose **Contact Me to Learn About Clubs** and someone from your county will contact you to choose a club.**

5. If you have enrolled in more than one club, be sure the Primary club is marked correctly. If not, click the Change to Primary button to mark a different Club as your Primary Club.
6. Click the trash can icon to remove a Club from the list.
7. Once all of your Clubs are added, click Next at the bottom of the screen.

7. Click Select Projects

8. Select the Club with which you want your project to be associated.
9. Click the Add button next to the project you want to add to the member's enrollment.
10. Repeat steps 7-9 for each project in which you would like to participate.

11. Click the trash can icon to remove any projects.
12. Click the Next button once all the member's projects have been added.

13. Click "Show Questions"
14. Complete the enrollment questions. Some of the questions will be completed for you based on what you entered when you created your record.

NOTE: Any questions with a red asterisk (*) are required. Questions may vary by Institution.

15. Complete the Health form fields and Consents.
16. Click the Next button at the bottom of the screen when you are done.

Amelia Boilermaker
2020-2021 Enrollment

Clubs Projects Questions **Health Form** Consents Payment Confirm

Allergies

Other Allergies (i.e. dust, pollen, animals)
☐ Yes
☐ No

List any food allergies or dietary restrictions
☐ Yes
☐ No

Authorized Medications

Tylenol may be administered by 4-H Youth Development personnel
☐ Yes
☐ No

Benadryl may be administered by 4-H Youth Development personnel
☐ Yes
☐ No

Fees

Indiana 4-H Youth Development - Club Member Program Fee	\$15.00
Adams - Club Member Program Fee	\$5.00
Total:	\$20.00

Back Next

17. Complete the Consents
18. Click the Next button at the bottom of the page when you are finished.

Joey Clover
2019-2020 Enrollment

Clubs Projects Questions Health Form **Consents** Payment Confirm

Code of Conduct

I will follow the Rules at all times!
☐

Member Name *

Parent / Guardian Name *

☐ Yes - I will *

Fees

Texas 4-H Youth Development - Youth Enrollment Fee	\$1.00
Total:	\$1.00

Back Next

If no fees are due, click the Next button and skip to step 23.

2019-2020 Enrollment

Clubs Projects Questions Consents **Payment** Confirm

No Payment Necessary, all set!

Back Next

19. If applicable, review the fees for the member.
20. If you are choosing to pay with credit card, you will need to Add New Card. This will redirect you to a new site. This site is not mobile friendly so you will need to be on a computer for this step using either Mozilla Firefox, Google Chrome, or Safari web browsers (skip to step 22)

2020-2021 Enrollment

Clubs Projects Questions Health Form Consents **Payment** Confirm

Select a Card

Add New Card

No Cards

OR

Payment for this invoice will be collected by State Office CountyArea.
☐ Apply

Fees

Indiana 4-H Youth Development - Club Member Program Fee	\$15.00
Total:	\$15.00

Coupon Apply

21. If choosing to pay with check to your County Extension Office, select **Payment for this invoice will be collected *YOUR COUNTY* County. (skip to step 23)**

22. If you selected to pay with credit card you will be redirected to enter that information. Fill out all the required fields noted with an * and then click Continue. Upon completion you will be returned to 4-H Online.

Please enter your credit card information

* Indicates required information

* Payment method:

Credit Card



* Credit Card Type:

Select a Credit Card Type

* Account Number:

* Expiration Date:

10 / 2020

* Security Code: (View example)

* Name on Card:

Bolemaier

Billing Address

* Street Address 1:

* Street Address 2:

* City:

CRAWFORDSVILLE

* State:

Indiana

* Zip Code:

* Country:

United States

* Email:

name@email.com

Day Phone:

(555) 555-5555

Night Phone:

(555) 555-5555

Mobile Phone:

(555) 555-5555

Return Policy Agreement

There are no refunds on the State Program fee.

By clicking Continue, I agree to the above Return Policy

Cancel this payment transaction

Continue

23. Review the enrollment information.

24. Once you have verified that the clubs and projects are listed correctly, click the Submit button.

Congratulations, your enrollment is complete!

Amelia's Enrollment

Selected Units

Adams County 4-H Blue Creek Sodbusters, Adams - Primary

Selected Projects

Aerospace - Adams County 4-H Blue Creek Sodbusters

Fees

Indiana 4-H Youth Development - Club Member Program Fee \$15.00

Adams - Club Member Program Fee \$5.00

Total: \$20.00

Selected Payments:

CHECK
Owed to Adams \$20.00

Back

Submit

You will receive an email to let you know your enrollment has been submitted. You will receive another email when your County Extension office has approved your enrollment. You may view the enrollment status on the Member List. Any enrollments that have fees to be paid by credit card will process when the County Extension Office approves the enrollment. Should the transaction be declined, you will receive an email notification. It will include a link to login so that you may add another card or change your payment method.