

Extension Homemaker Committee Descriptions 2024-2025 Club Year

Achievement Night (4 to 5 people)

Plan and carry out arrangements for the fall event. Committee arranges date, location, obtains donors, refreshments (all clubs help on refreshments), memorial service, decorations and clean up.

Auditing (3 people - 1 is treasurer, 1 is assistant treasurer)

Meet with the county treasurer to audit the County financial records by July 1 and Home and Family Arts financial records by August 13 so they are ready for the new club year starting July 1. County Officers will plan the budget for the coming year.

Cultural Arts / Heritage Skills (4 people)

Organize and promote the information received from IEHA concerning the various programs and contests. This is done at president council meetings, through the "Coffee Cup" newsletter, and the media.

Fall Holiday Program (7 to 8 people)

Plan and carry out arrangements for the holiday program in the middle of the fall. Committee will assist with decorations, food preparation, cleanup and other things they come up with.

Fashion Show (5 people)

Plan and promote the Fashion Show at the Elkhart County 4-H Fair and the judging. Money is available for decorating and publicity supplies. Fashion Show is part of the open house in the Home and Family Arts Building the night before fair opens.

Historian (2 people)

Keep the county scrapbook up-to-date by adding newspaper clippings, photographs and other items about the county program. This may mean attending county activities and taking photographs.

Home and Family Arts (20 or more people)

Promote, plan and supervise the open class exhibits for the Elkhart County 4-H Fair. Committee members are asked to serve for two years, the first year as an assistant to a Department (food, clothing, etc.) and the following year as chairperson. The committee works with setting up the building, cleaning it, exhibit check-in, judging, arranging the exhibits, check-out, and arranging for daily demonstrations.

Home and Family Arts Fundraising (4 to 6 people)

Organize and promote the Extension Homemaker fundraising activity. The purpose is to raise money to improve the Home and Family Arts Building through silent auction during fair.

Home and Family Arts Landscape (3 or more people)

Plan, plant and maintain landscaping around the Home & Family Arts Building. There is money in the budget for materials.

Membership (3 to 4 people)

Reach out to recruit new members and assist new clubs. With the educator and board, the

committee should educate others about Extension Homemakers and plan and host recruitment events. They should review and update any brochures and the display board about the organization.

Nominating (2 or more people)

Locate qualified and willing people to serve as County Extension Homemaker Officers.

Past Presidents (4 to 6 people)

Committee composed of volunteers from the past county presidents of the Elkhart County Extension Homemakers organization. The members plan and host an annual gathering of the county past presidents.

Volunteer Community Support (3 people)

Promote cooperation with community groups to improve family life. Confer with county board and membership about the focus for the year. Coordinate sewing of teddy bears, puppy pillows, cancer hats, comforters, and pillow cases.

Yearbook (4 to 5 people)

The committee puts together the roll call, positive thought, helpful hints, and song of the month. They also edit and make necessary changes. The office types and prints.