Clay County Purdue Extension Summer Intern Application

PERSONAL

Name: ___________________________________________ Date: ____________

Last          First    Middle

Address: ______________________________________________________________________

Number & Street    City              State      Zip Code

Date Available to Start: ________________________ Phone Number:____________________

Are you over 18 years old? ___Yes ___No

Are you legally eligible for employment in the United States? ___Yes ___No
(If offered employment, you will need to provide documentation to verify eligibility.)

EDUCATION

High School

School: __________________________ City/State ______________________

College

Year in School (Circle One):     Freshman    Sophomore      Junior      Senior

Major Studying:______________________________

Minors:____________________________________

RECORD OF CONVICTION

Have you ever been convicted of, pled guilty to, or entered into a pre-trial agreement or similar program with respect to a felony or misdemeanor other than a minor traffic offense?

_____Yes _____No

If you answered yes, please explain:

______________________________________________________________________________

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of crime, and rehabilitation will be considered.)
EXPERIENCE

4-H Related Experience: _________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Leadership Experience: _________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Other Experiences related to/would be helpful in this position: ___________________________
______________________________________________________________________________
______________________________________________________________________________

EMPLOYMENT

Please list any past or present work experience.

Employer: _____________________________________________________________________
Address: __________________________________________ Telephone: __________________
Position: __________________________________________
Dates of Employment: From _________________ To_________________        FT____ PT ____
Duties: _______________________________________________________________________
Reason for Leaving: _____________________________________________________________

Employer: _____________________________________________________________________
Address: __________________________________________ Telephone: __________________
Position: __________________________________________
Dates of Employment: From _________________ To_________________        FT____ PT ____
Duties: _______________________________________________________________________

Reason for Leaving: _______________________________________________________________________

Employer: _______________________________________________________________________

Address: __________________________________________ Telephone: __________________

Position: _______________________________________________________________________

Dates of Employment: From _________________ To_________________        FT____ PT ____

Duties: _______________________________________________________________________

Reason for Leaving: _______________________________________________________________________

**REFERENCES**

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
</tr>
</thead>
<tbody>
<tr>
<td>______________</td>
<td>____________</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Email:</td>
</tr>
<tr>
<td>______________</td>
<td>____________</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Email:</td>
</tr>
<tr>
<td>______________</td>
<td>____________</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Email:</td>
</tr>
</tbody>
</table>

*It is the policy of the Purdue University Cooperative Extension Service that all persons have equal opportunity and access to its educational programs, services, activities, and facilities without regard to race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability or status as a veteran.*

*Purdue University is an Affirmative Action institution. This material may be available in alternative formats.*
APPLICANT’S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Clay County Purdue Extension to verify their accuracy and to obtain reference information on my work performance. I hereby release Clay County from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract.

I understand that once the application is submitted, if chosen to advance, the next step in the process is an interview with the Clay County Purdue Extension Office Staff. You can expect to hear a response back no later than March 8th.

Signature of Applicant:____________________ Date: ________________

Application Due March 1st, 2024 to:  Natalie Korniak
4-H Extension Educator
Purdue Extension – Clay County
6656 N State Rd 59
Brazil, IN 47834
812-448-9041 or korniak@purdue.edu

*Completed applications can be brought to the Extension Office or sent in an email