

PURDUE

UNIVERSITY

REFERENCE FORM

For Volunteer Position Working Directly With Youth
(For telephone or face-to-face interviews)

Reference Name _____ Phone _____

Address _____
Street City State Zip

Applicant's Name _____ Position Considered for _____

Interviewed by _____ Date _____

_____ has applied to be a volunteer in Purdue University Cooperative Extension programs (4-H) and has given your name as a reference. I would like to ask you some questions. Do you have a few minutes?

<p>Explain the position the volunteer will be assuming (club organizational leader, committee member, etc.)</p>

I appreciate your assistance in helping the Purdue University Cooperative Extension Service select qualified people to serve in volunteer roles.

1. How long have you known the applicant?
2. What is your relationship to the applicant?
3. Have you ever worked with the applicant in a volunteer capacity? _____ Yes _____ No
If yes, please describe:
4. What strengths would the applicant bring to this position?

5. What difficulties might the applicant have fulfilling these duties?

6. Please describe situations where you have observed the applicant interacting with children.

7. Would you be willing to place your son or daughter or any other child you are responsible for under his/her supervision?

8. Would you consider this applicant a positive role model for youth?

9. Is the applicant dependable?

10. Do you know of any reason why this person should not be considered for this position?

THANK YOU!

It is the policy of the Purdue University Cooperative Extension Service that all persons have equal opportunity and access to its educational programs, services, activities, and facilities without regard to race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability or status as a veteran. Purdue University is an Affirmative Action institution.

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