

# Application for 4-H Harlos Grant

**APPLICATION DEADLINE:** The Boone County 4-H Harlos Grant Committee accepts applications for funding three times each year. All applications are due via email by 11:59pm on the date listed. The application period will open on the 1<sup>st</sup> day of the month.

- March 31, 2024
- June 15, 2024
- September 15, 2024

**ELIGIBILITY:** The committee accepts applications for funding based on funds availability for the following categories only.:

- For the promotion of 4-H in Boone County, Indiana.
- For the facilities at the Boone County Fairgrounds in Boone County, Indiana.
- For Educational programs and activities.

**FUNDING:** Notification of funding will take place within 45 days of application deadline. When funds are awarded, the dollar amount granted by the committee is the **MAXIMUM** amount that will be reimbursed to the club, organization, or individual. The committee reserves the right to partially fund requests. Any purchases of physical property as part of projects funded by the Boone County 4-H Harlos Grant Committee will become property of Boone County 4-H Clubs, Inc. Funds will be dispersed as follows:

1. (Preferred Method) Items for project billed to Boone County 4-H Clubs, Inc for payment OR;
2. Reimbursement to the 4-H club, organization, or individual after proof of purchase has been presented (receipts, paid orders, etc).

**CRITERIA:**

- Proposed project's overall benefit to Boone County 4-H.
- Need for the program, or project.
- Overall reach and increased awareness of Boone County 4-H (if applying for a promotion grant).
- Lasting positive impact to the fairgrounds (if applying for a facilities grant).

**REPORTING** All funded projects must be completed and the following must be returned to the 4-H Harlos Grant Committee via email within 90 days of the application deadline.

- A complete record of expenses.
- A narrative describing project implementation and results.
- Any photos/graphics from the project.

Any unused funds over \$1.00 must be returned to Boone County 4-H. Any funded project not completed within 90 days of the application deadline must reapply for allocation of funds. Re-approval of an existing project not completed within the project period is not guaranteed.

# Harlos Grant Application

Please return your completed original application by email by 11:59p.m. on the listed application deadline to [grants@boonecounty4h.org](mailto:grants@boonecounty4h.org)

Application Period (circle one):      March                  June                  September

Name of Applicant(s): \_\_\_\_\_

Associated 4-H Club or Group, if applicable: \_\_\_\_\_

Primary Contact Phone Number(s): \_\_\_\_\_

Primary Contact E-Mail: \_\_\_\_\_

Project Name: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Anticipated Date of Completion: \_\_\_\_\_

Signature of Applicant(s): \_\_\_\_\_ Dated: \_\_\_\_\_

Please answer the following questions with as much detail as possible, and attach to this cover page. Additional information may be requested by the committee prior to a decision being made.

1. Provide a brief overview of what the requested funds will be used for?
  
2. If Funds are granted how will this improve the project, program or fairgrounds and what will the lasting impact be?

Please provide a budget for this project including expenses and where you plan to purchase materials with grant money. Due to Boone County 4-H being a tax exempt organization, upon approval of your request the committee will provide a copy of our tax exempt status form. You need to use this form when purchasing any item to avoid paying taxes, which can **NOT** and will **NOT** be reimbursed by Boone County 4-H.

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*Boone County 4-H Use Only:*

Total Awarded \$ \_\_\_\_\_

Final Report Due by: \_\_\_\_\_