



# 4-H Council Member Roles

## 4-H Council Handbook Tip Sheet

4-H Council members assist with planning, conducting, evaluating, and recommending educational experiences, methods, and programs that meet the needs and interests of youth. They work closely with the Extension staff to identify training and resource needs and work to address these needs.

4-H Council members must promote a favorable public image of 4-H and follow all 4-H guidelines and policies of Purdue University Extension, the Indiana 4-H Program, and the county 4-H program. Below are basic responsibilities and qualifications of a member of the 4-H Council.

### Responsibilities

- Follow all 4-H guidelines and policies of the Purdue University Extension, State 4-H Program, and County 4-H Program.
- Participate in one or more volunteer development opportunities each year.
- Be committed to young people and their growth in all areas.
- Promote favorable public relations and image for 4-H program.
- Help analyze the needs and interests of county youth and volunteers.
- Inform professional Extension staff concerning training needs of members or volunteers, resources needed to solve specific problems and/or concerns, and any other information as deemed important.
- Assist with planning, conducting, evaluating, and recommending educational experiences, methods, and programs that will meet the needs and interests of youth.
- Attend all committee meetings.
- Secure material resources as needed to conduct, promote, and expand the 4-H program.
- Be dedicated to young people and sensitive to their abilities and needs.
- Encourage 4-H members' and parents' interest and participation.
- Welcome parents' ideas, assistance, cooperation, support, and attendance at 4-H activities.
- Read 4-H newsletters and literature from the county Extension office.

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It is the policy of the Purdue University Cooperative Extension Service that all persons have equal opportunity and access to its educational programs, services, activities, and facilities without regard to race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability or status as a veteran.

Purdue University is an Affirmative Action institution. This material may be available in alternative formats.

## Qualifications

- Must complete the Purdue University 4-H volunteer application and screening process and be accepted as a volunteer.
- A willingness to become familiar with and work within the philosophy and guidelines of the Purdue University Extension, State 4-H Program, and County 4-H Program.
- The ability to organize information and make decisions.
- The ability to work and communicate effectively in both verbal and written forms.
- The ability to motivate parents and other volunteers to assume leadership roles.
- A sincere interest in working with youth, other volunteers and professional staff in an educational setting.

*To learn more about 4-H Council Member Roles, please visit the 4-H Youth Development Council Structure section of the Indiana 4-H Youth Development Council Handbook (<http://bit.ly/4HCouncilRoles>).*