



Indiana 4-H Teens as Teachers – Job Description

NATURE OF WORK: Teen Teachers work as teachers, leaders and mentors for youth who are participating in the Teen Teacher Program. Youth are to have a safe place where they can learn and encounter a positive experience while doing so.

Teen Teachers are directly accountable to Purdue Extension staff, adult mentor, teaching site staff and sponsoring organization staff working in partnership at the teaching site.

QUALIFICATIONS:

- Be in grades 8-11
- Be motivated to learn
- Be comfortable with public speaking
- Be able to work as part of a team

LOCATION: Adult mentors will help Teen Teachers identify the location(s) where volunteering will occur including training sites, meeting locations, etc.

TIME COMMITMENT: 6-10 hours annually of teaching time. Many Teen Teachers teach between 30-40 hours annually

DUTIES AND RESPONSIBILITIES: Duties and responsibilities can vary for specific Teen Teacher Programs. General expectations include:

- Be role models for all youth in the program by exhibiting appropriate behavior at all times
- Participate fully in all orientation and training provided by the adult mentor and Purdue Extension staff
- Complete all preparations necessary for teaching assignments
- Work in partnership with adult mentor and volunteers, teaching site staff, Purdue Extension staff and fellow Teen Teachers to plan and lead the program
- Teach all delegated assigned lessons
- Provide direct mentor support to assist youth in learning program content
- Assist in program evaluation
- Learn to collect data including forms, sign-in sheets, checklists, skill sheets, evaluation surveys and other record-keeping activities
- Participate in leadership opportunities when asked and appropriate.
- Complete reflection forms for each lesson taught and turn in to adult mentor or Purdue Extension staff

TRAINING/ORIENTATION PROVIDED:

- Teens as Teachers Conference sponsored by State 4-H Office
- Additional training received via the County 4-H Youth Development Extension Educator

BENEFITS OF BEING A TEEN TEACHER:

- Become an impactful teacher
- Enhance personal leadership skills
- Learn to effectively communicate
- Learn to successfully coordinate with many people and organizations with specific tasks, deadlines, projects and expectations
- Explore teaching career options
- Develop skills needed in today's workforce

Signature of Volunteer

Date

Signature of Extension Professional

Date

CONTACT: Your local Purdue Extension Office for more information.
<https://extension.purdue.edu/about>