

Submitting State and National 4-H Event Applications By the 4-H Member

1. These instructions apply to the following applications:
 - a. National 4-H Congress
 - b. National 4-H Conference
 - c. National 4-H Dairy Conference
 - d. Indiana 4-H Band
 - e. Indiana 4-H Chorus
2. Before uploading your National 4-H Congress or National 4-H Conference application, make sure the full and complete application is in one electronic file in PDF format. A number of free tools are available on the internet to convert a MS Word document to PDF, or your county Purdue Extension Office can convert the document. Other events are online applications.
3. Log in to 4HOnline using your family account.
4. Click Continue to Family.

PURDUE
EXTENSION

Indiana 4-H Youth Development [Logout](#)

Logged in as [Blomeke \[State\]](#) [Change Password](#)

Stay connected with Indiana 4-H on social media!

[Indiana 4-H Facebook](#)
[Indiana 4-H Twitter](#)
[Indiana 4-H YouTube](#)
[Indiana 4-H Instagram](#)
[Indiana 4-H Flickr](#)

My Meetings

Announcements & Newsletters

Continue to Family

5. Scroll down to Register A Member In An Event.

| | | | | | | |
|----|------------|-------|--------|--------|-----------|------|
| 9) | Zoey Adams | Youth | 872481 | Active | 2014-2015 | Edit |
|----|------------|-------|--------|--------|-----------|------|

Member Reports

Member:

Report:

Register A Member In An Event

Member:

Event:

6. Select the Member's name from the dropdown list of family members.

7. Select the event name from the dropdown list of events.

Member Reports

Member:

Report:

Register A Member In An Event - Only Members with an 'Active' Enrollment Status May Register

Member:

Event:

Files to Download

there are no files to download for this event

| Registration Types | | | |
|--------------------|-------------|--|---|
| Title | Description | Worksheet | Register |
| Youth Applicant | | <input type="button" value="Worksheet"/> | <input type="button" value="Register"/> |

8. Click Register.

Member Reports

Member:

Report:

Register A Member In An Event - Only Members with an 'Active' Enrollment Status May Register

Member:

Event:

Files to Download

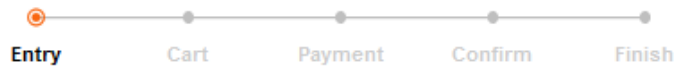
there are no files to download for this event

Registration Types

| Title | Description | Worksheet | Register |
|-----------------|-------------|--|---|
| Youth Applicant | | <input type="button" value="Worksheet"/> | <input type="button" value="Register"/> |

9. Click the Select button to upload your National 4-H Congress or National 4-H Conference PDF application file. If completing a National 4-H Dairy Conference, 4-H Band, or 4-H Chorus application, simply answer the online application questions.

Logged in as Blomeke: Darrell [State] [Home](#) | [My Member](#)



Entry National 4-H Congress Application

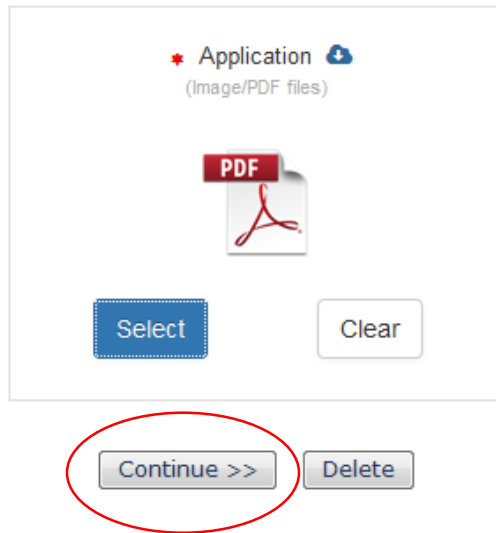
Your application must be uploaded as one single document in PDF format.

Application
(Image/PDF files)

10. If completing a National 4-H Congress or National 4-H Conference application, a file upload window will appear. Locate the file on your computer that is to be uploaded. Click Open.
11. A PDF symbol will appear indicating the file is ready to be uploaded. Click Continue. If completing a National 4-H Dairy Conference, 4-H Band, or 4-H Chorus application, click Continue after all application questions have been answered.

Entry National 4-H Congress Application

Your application must be uploaded as one single document in PDF format.

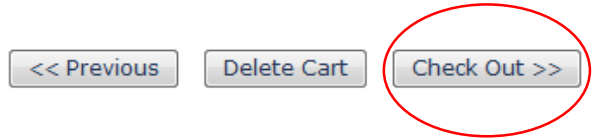


12. Click Check Out.

Cart National 4-H Congress Application

You are not finished yet! You will need to confirm in the upcoming steps.

| REGISTRATION INFORMATION | | | |
|-----------------------------------|-----------------|------------------|--------|
| Event | Registrant Type | Registration Fee | |
| National 4-H Congress Application | Youth Applicant | \$0.00 | |
| ENTRIES | | | |
| Modify | Entry # | Item/Description | Amount |
| Edit | 12940 | Entry Fee | \$0.00 |



13. Select County/Club 4-H Check and click Select Payment Method.

Payment National 4-H Congress Application

State 4-H Program Fee Payment

If you selected 4-H County/Club check as your payment method for a youth member, please submit your cash or check payment to your local Purdue Extension Office within 10 days of submitting this Member's enrollment. **4-H youth enrollment is not complete until the record is submitted and your payment is recieved.**

If you selected to pay by credit card, your card will be charged when your local Purdue Extension Office reviews and accepts the member's enrollment record.

Thank you!

Pay using a non-electronic method



County/Club 4H Check

Blomeke Family
195 Marstellar St.
West Lafayette, IN 47907

[Change Billing Address](#)

[<< View Cart](#)

[Select Payment Method >>](#)

14. Click Confirm Order.

Confirm National 4-H Congress Application

Your registration is not complete until you click 'Confirm Order'.

Review Order

| ENTRY | TYPE | STATUS | AMOUNT |
|---|-----------------|------------------|--------|
| Print Entry Darrell Blomeke | Youth Applicant | Incomplete | \$0.00 |
| | | REGISTRATION FEE | \$0.00 |
| | | ORDER TOTAL | \$0.00 |

Payments will remain 'Pending' until Checks are received or Credit Cards and eChecks are approved.

| BILL NAME | METHOD | NUMBER | STATUS | AMOUNT |
|----------------|----------|--------|---------|--------|
| Blomeke Family | 4H Check | | Pending | \$0.00 |

[Confirm Order](#)


15. Your application has now been submitted to your County Purdue Extension Office and is awaiting approval by your 4-H Youth Development Extension Educator.

Finish National 4-H Congress Application

Indiana 4-H Youth Development

 [Print Confirmation](#)

Order Confirmation

| ENTRY | TYPE | STATUS | AMOUNT |
|---|-----------------|------------------|--------|
|  Print Entry Darrell Blomeke | Youth Applicant | Pending - County | \$0.00 |
| REGISTRATION FEE | | | \$0.00 |
| ORDER TOTAL | | | \$0.00 |

Payments will remain 'Pending' until Checks are received or Credit Cards and eChecks are approved.

| BILL NAME | METHOD | NUMBER | STATUS | AMOUNT |
|------------------------|----------|--------|---------|--------|
| Blomeke Family | 4H Check | | Pending | \$0.00 |
| APPROVED PAYMENT TOTAL | | | | \$0.00 |

Files to Download

There are no files to download for this event

| Instructions | Registration Info |
|--|---|
| If you selected 4-H County/Club check as your payment method for a youth member, please submit your cash or check payment to your local Purdue | Darrell Blomeke blomekefam@gmail.com |

16. Click Return to Member List and follow the same procedure to upload another scholarship application, if eligible and desired. When finished, log out of 4HOnline and close your browser.