



4-H COUNCIL MEMBER

VOLUNTEER ROLE DESCRIPTION

Indiana 4-H Youth Development Program
Purdue Cooperative Extension Service

ROLE TITLE:

- ◆ 4-H Council Member

RESPONSIBILITIES

- ◆ Follow all 4-H guidelines and policies of the Purdue University Extension, State 4-H Program, and County 4-H Program.
- ◆ Participate in one or more volunteer development opportunities each year.
- ◆ Be committed to young people and their growth in all areas.
- ◆ Promote favorable public relations and image for 4-H program.
- ◆ Help analyze the needs and interests of county youth and volunteers.
- ◆ Inform professional Extension staff concerning training needs of members or volunteers, resources needed to solve specific problems and/or concerns, and any other information as deemed important.
- ◆ Assist with planning, conducting, evaluating, and recommending educational experiences, methods, and programs that will meet the needs and interests of youth.
- ◆ Attend all committee meetings.
- ◆ Secure material resources as needed to conduct, promote, and expand the 4-H program.
- ◆ Be dedicated to young people and sensitive to their abilities and needs.
- ◆ Encourage 4-H members' and parents' interest and participation.
- ◆ Welcome parents' ideas, assistance, cooperation, support, and attendance at 4-H activities.
- ◆ Read 4-H newsletters and literature from the county Extension office.

QUALIFICATIONS:

- ◆ Must complete the Purdue University 4-H volunteer application and screening process and be accepted as a volunteer.
- ◆ A willingness to become familiar with and work within the philosophy and guidelines of the Purdue University Extension, State 4-H Program, and County 4-H Program.
- ◆ The ability to organize information and make decisions.
- ◆ The ability to work and communicate effectively in both verbal and written forms.
- ◆ The ability to motivate parents and other volunteers to assume leadership roles.
- ◆ A sincere interest in working with youth, other volunteers and professional staff in an educational setting.

RESOURCES AVAILABLE:

Purdue University Extension agrees to:

- ◆ Provide training opportunities that will help the volunteer fulfill his/her responsibilities as a 4-H Council member
- ◆ Provide appropriate manuals, pamphlets, audio-visual aids, newsletters and other resource materials
- ◆ Have professionals available to listen to volunteers' ideas to help improve the 4-H program
- ◆ Provide appropriate recognition and awards to volunteers

CONTACT PERSON:

- ◆ Give name, address, and telephone number of county Extension 4-H who will be the volunteer's mentor/supervisor.

LOCATION:

- ◆ Describe the committee level...club, community, area, county, area, state, regional, or national and the geographic location of the committee.

SALARY:

- ◆ Unsalaries; Volunteer.

Signature of Volunteer

Date

Signature of Extension Professional

Date