

**4-H Junior Leader Board Representative Officer Role Description**

**Qualifications:**

* Have an understanding of the 4-H Council, Extension Board, and other affiliated organizations that work with 4-H Junior Leaders
* Ability to attend and actively participate in board meetings

**Skills:**

* Effective communications with youth and adults
* Willingness to represent and advocate for 4-H Junior Leader ideas
* Positive attitude and team player
* Be able to write and review reports for the Junior Leaders

**Responsibilities:**

* Find out when and where the board meets.
* Attend all board meetings.
* Report back to Junior Leaders on what’s happening with the board.
* Give brief reports to board on 4-H Junior Leader activities at the board meeting.
* Serve on countywide committees when appointed by the board.
* Participate in training when needed.

**What you will gain from this:**

* Career readiness skills
* An understanding of how a board runs and operates
* Working with a team dynamic
* How to summarize reports for board meetings