

PARLIAMENTARY PROCEDURE BASEBALL QUIZ

1. (1B) A member making a motion must first get, recognition from the chair?
Yes.
2. (1B) The person seconding a motion has to stand?
No.
3. (1B) For courtesy=s sake, a nomination should be seconded?
No.
4. (1B) In order to hurry things along, the president should express his opinion about each matter promptly?
No, the president does not enter into the discussion while presiding.
5. (1B) The chairman should allow time for discussing all motions?
No, some motions are not discussable. However, most of them should be discussed.
- 6.(1B) If a member, when he thinks the discussion has gone on long enough, call for a vote?
Call for aQuestion@.
7. (Home Run) There are four ways of voting. Name all four ways.
**Acclamation (or voice)
Show of hands (or standing)
Ballot
Calling the roll**
8. (1B) Who records the results of the vote?
Secretary in the minutes.
9. (1B) If the presiding officer wishes to enter the discussion, what may he/she do?
Turn the chair over to someone else & proceed as a member to get the floor & speak.
1. (1B) A person making a motion should stand?
Yes.
2. (1B) If a motion is not seconded the chairman takes a vote on it anyway?
No, it is lost for want of a second.
3. (1B) Give the correct way to state a motion.
**A move that...@rather than
A make a motion...@**
4. (1B) To keep the business meeting from dragging, the chairman of a committee making a report should move its adoption?
Yes.
5. (1B) Is it true that a motion to adjourn need not be seconded.
No.
6. (1B) If the president thinks the discussion has been long enough, what may he say to close the discussion & take a vote?
Are you ready for the question?
7. (Home Run) When the vote is taken what does the chairman say?
He announces the results.
8. (1B) During a discussion period (of a motion) members wishing to speak who must be recognized by the presiding officer?
All persons wishing to speak should be recognized.
9. (1B) When members speak out of turn or make some motion when another is on the floor, what should the president say?
I=m sorry, you=re out of order.

10. (1B) If the president or some member fails to follow some rule of procedure - such as failing to take a vote - what should the members (or parliamentarian) do?
After securing recognition, the person may say, "I rise to a point of order. We failed to take a vote", etc.
11. (1B) May a motion be withdrawn?
Yes
12. (1B) Name two ways officers may be nominated.
A - From the floor by member
B - By nomination committee
13. (Home Run) Name 3 duties of president.
A - Presides at meetings
B - Checks on arrangements for meetings and sees that program is ready
C - Approves payments made by club
D - Appoints committees
14. (1B) Who is usually recommended as chairman of the program committee?
The Vice-President
15. (1B) In taking a voice vote, the president says, "All those in favor say 'Aye'". Is it then correct to say, "All those opposed, likewise"?
No, Say, "All those opposed say 'NO'".
16. (1B) How and when does a president call for order?
At beginning and any other time when the group gets too noisy
17. (1B) Motion to adjourn is always in order.
Yes.
10. (1B) Members seconding a motion are expected to vote for that motion?
No. Often a motion is seconded just to get the question before the house.
11. (2B) Who may withdraw a motion?
The person who made the motion with the consent of the one who seconded it.
12. (1B) Is it permissible for the president to vote?
No, only if there is a tie vote or if the vote is by secret ballot.
13. (2B) Who presides at meeting when both president and vice president are absent?
The secretary
14. (Home Run) Give an accepted order of business for a meeting.
a. Call to order
b. Pledges to flags
c. Song
d. Roll Call
e. Reading of minutes
f. Reports
g. Old business
h. New business
i. Program
j. Social hour
k. Adjournment
15. (1B) When the secretary reads the minutes and a correction is made, the president then says, "The minutes stand approved as read".
No. "The minutes stand approved as corrected".
16. (1B) In voting on candidates for office by voice vote, the first one nominated should be the first one voted on.
True.
17. (1B) Motion to table is always in order.
Yes

18. (1B) Should a chairman always restate a motion before calling for a vote?

Not always-may have the secretary read or merely say "You have heard the motion".

19. (1B) Is the report of a standing committee old business or new business?

Old business.

20. (1B) If two members ask to be recognized at the same time, which one should the chairman recognize?

Either one.

21. (1B) Are leaders privileged to vote in a 4-H Club meeting?

No - technically they are not members of the club.

22. (1B) When is an ordinary motion out of order?

When there is a motion before the house.

23. (3B) Who would preside at the annual meeting during the election of officers?

A temporary chairman elected for that purpose.

24. (1B) Who can properly install officers?

Anyone selected for that purpose.

25. (1B) If there is a question about the manner of voting, what method should be used?

Ballot.

18. (2B) If a motion is amended, which should be voted on first, the amendment or the original motion?

The amendment.

19. (2B) Is the report of a special committee old business or new business?

Old business.

20. (1B) If three members in secession rise and address the chair, which one must the chair recognize?

The first.

21. (Home Run) If a member thinks that the chairman made the wrong declaration after a voice vote, what may he do?

Ask for show of hands or standing vote.

22. (1B) If a motion is made and duly seconded that effects the chairman personally, who may relieve the chairman of the embarrassment of calling for the motion?

The Vice-President or other officer or a member.

23. (2B) What is the difference between an ad hoc committee and a standing committee?

An ad hoc committee is appointed to complete a specific task and then is disbanded. A standing committee continues to exist throughout the year or from year to year.

24. (1B) Is it proper for a newly elected officer to preside until he is formally installed?

Yes.

25. (1B) Should the ones nominated for an office be permitted to vote for those nominated?

Yes.