

# Steps to Becoming a 4-H Volunteer

## Step One: Fill out an Application

- Pick up your paper application at the Extension Office or call 574-372-2340 to have a copy emailed to you.
- You will submit your application including information for three references.
  - Please be sure to include full addresses and/or emails for each reference.
- Once your paperwork is turned in, we will send a form to each of your references and complete a limited background check.
- Paper applications are only required for your first year as a Volunteer.

## Step Two: Create a 4-H Online Account.

- As we complete your paper application process, please login to [v2.4honline.com](http://v2.4honline.com) and create a profile.
- Please “Add” yourself as a Member if you have children already enrolled in our program
- You will need to complete the enrollment process each year that you plan to volunteer.

## Step Three: Complete Youth Training.

- Once your 4HOnline profile is created, you will then complete the mandatory training videos located in the training section.
- Your enrollment as a 4-H Volunteer cannot be approved until the training is complete.
- You will need to complete the training videos each year that you plan to volunteer.

## Other Important Information.

- Until all the above steps are complete, you are not a fully approved volunteer; you may attend club/committee meetings, but do not have any voting rights.
- And you cannot interact with youth in the program as a 4-H Volunteer
- Please contact the Extension Office at 574-372-2340 with any questions.

## Process Complete.

- Congratulations! You have completed all of the required steps needed to becoming an approved 4-H Volunteer.
- Your dedication to become a volunteer is greatly appreciated.
- Your overall goal is to improve and support the lives of Kosciusko County youth
- And to “**Make the Best Better**”.

